

GB 0219 XM9943

Gwynedd Archives, Caernarfon Record Office

This catalogue was digitised by The National Archives as part of the National Register of Archives digitisation project

NRA 39410



The National Archives

PAPURAU'R PRIF WARDEN CYRCHOEDD AWYR, PORTHMADOG
PAPERS OF THE CHIEF AIR RAID WARDEN, PORTHMADOG

Stanley Ceiriog Evans

Catalogiwyd gan:
Catalogued by:

Jonathan Evans

Marc Catalog:
Catalogue Mark:

XM9943

Archifdy Rhanbarthol Caernarfon
Gwasanaeth Archifau ac Amgueddfeydd Gwynedd

Caernarfon Area Record Office
Gwynedd Archives and Museums Service

1996

XM9943/1		FILES of the Chief Air Raid Warden, Porthmadog (Stanley Ceiriog Evans).
XM9943/1/1	?1942-1945	<p>FILE: 'PERSONNEL' Contains bundles of letters and circulars mainly from the Civil Defence Dept., Caernarfon. Subjects include:-Reinforcements, injuries whilst on duty, the issuing of National Registration Identity Cards, reductions in the Civil Defence Organisation; Effective Service Certificates, the resignation of Personnel and War Service Chevrons [includes a list of all those who earned them in the Porthmadog area].</p>
XM9943/1/2	1942-1943	<p>FILE: 'N.F.S. and Civilian Scheme for First Aid and Gas Clearing, 1943.' Including: (i) NOTES, LETTERS & CIRCULARS predominantly from the Civil Defence Department, Caernarfon re. First Aid and Gas Clearing.</p> <p>(ii) LISTS of treatment and decontamination centres and personnel in the Porthmadog area.</p> <p>(iii) ?IDENTITY LABEL for First Aid and Gas Clearing area. Disc of card with 'F A G C' stencilled upon it.</p> <p>(iv) INFORMATION LEAFLET: 'If Hitler uses Blister Gas,' The Ministry of Health, London (1944).</p> <p>(v) NEWSPAPER CUTTING about the pay of soldiers. Gives figures for British, German, U.S., Belgian, French, Italian and Commonwealth armies.</p>
XM9943/1/3	?1939-45	<p>FILE: 'A.R.P DUTY FILE' Contains:</p> <p>(i) LISTS of those on telephone duty at the Control Centre, the Sub-Control Centre and at the Town Hall, Porthmadog.</p> <p>(ii) Bundles of circulars re. First Aid practices, training exercises and lectures.</p>
XM9943/1/4	?1939-45	<p>FILE: 'RECORD OF HOURS DUTY -WARDENS AND FIREGUARDS' Contains selections of unused forms:- monthly Duty</p>

Charts or Registers for wardens and for Fire Guards, plus Records of Fire Guard Training and the inspection of Respirators.

- XM9943/1/5 1943 FILE: '?INCIDENT CONTROL'
Contains:-
- (i) BUNDLE OF CIRCULARS AND LETTERS predominantly from the Civil Defence Dept., County Offices, Caernarfon re. incident control training.
 - (ii) INCIDENT OFFICER'S LOG (Blank) includes forms for homeless persons, valuables found, persons killed or injured etc.
- XM9943/1/6 1942 FILE: 'INCIDENTS'
Contains:
- (i) Instruction sheet re. Incidents posts.
 - (ii) Rough notes on possible injury scenarios.
 - (iii) Letters and instructions concerning the joint military and Civil Defence exercise "Banana."
 - (iv) Reports [specimen] of the Incident Officer, Porthmadog for practice incidents such as bomb attacks upon Porthmadog.
- XM9943/1/7 1939-1945 FILE: 'BOMBS' Bundles of leaflets, circulars, blank report sheets, newspaper cuttings and information sheets (with diagrams) re. German weapons predominantly from the Civil Defence Dept or Fire Guard Officer, Caernarfon, or the Ministry of Home Security, Whitehall. The information provided concerns new types of German weapons, the detection and identification of bombs, reporting procedures, instructions as to the disposal of bombs etc.
- XM9943/1/8 1939-1945 FILE: 'EQUIPMENT'
Contains NOTES, LISTS, CIRCULARS and letters, predominantly from the Civil Defence Dept., Caernarfon, concerning uniforms and equipment. Items referred to include:- women's overalls, anti-gas Dubbin, helmets, armllets, bandages, stirrup pumps, gumboots, respirators and eye-shields etc..

- | | | |
|-------------|-----------|---|
| XM9943/1/9 | 1939-1945 | <p>FILE: 'TRAINING' Contains bundles of miscellaneous documents re. the training of ARP and Civil Defence personnel:-</p> <p>(i) LISTS of specimen incidents, those in attendance at training sessions, treatment centres etc.</p> <p>(ii) INSTRUCTIONS on flare reporting, poison gases, Civil Defence exercises (operations "orange," "apple," "kitchen,") and communications exercises.</p> <p>(iii) REPORTS: Quarterly Training Reports, Wardens' Reports and Express Reports [blank] for emergencies.</p> <p>(iv) LETTERS AND CIRCULARS Re. ARP lectures, First Aid classes, C.D. training films, demonstrations etc..</p> <p>(v) PAMPHLETS AND INFORMATION SHEETS from Ministry of Home Security etc.
Includes: Lessons from Rocket Attacks, Poison Gas in Your Home and Notes for The Guidance of Wardens at Rescue Incidents.</p> |
| XM9943/1/10 | 1942-1945 | <p>FILE: 'TELEPHONES'
Contains bundle of receipts and bills, lists of calls made and letters between S.C. Evans and the Civil Defence Dept., Caernarfon re. the instalation and termination of the telephone line.</p> |
| XM9943/1/11 | 1939-1945 | <p>FILE: 'A.R.P compensation, Government publications etc.' Miscellaneous A.R.P documents, includes:</p> <p>(i) MESSAGE to Civil Defence personnel from Civil Defence Committee, Caernarfon, thanking them for their services during the War.</p> <p>(ii) BUNDLE of letters re. the appointment and subsequent promotion of S.C. Evans.</p> <p>(iii) LISTS of equipment, personnel and wardens' posts.</p> <p>(iv) INFORMATION PAMPHLETS: 'Civilian and Military Air Raid Casualties.'</p> |

		<p>'Compensation for civilians injured or killed in Air Raids, Gas Detection and Identification Service.' 'Advising The Public In The Event Of Invasion.'</p> <p>'Fire precautions in War Time.'</p> <p>'Some things you should know if War should come.'</p> <p>'Your Gas Mask, Masking your Windows.'</p> <p>'Evacuation - Why and How?' 'War Emergency Information and Instructions.'</p>
XM9943/1/12	1942-1944	FILE: 'Public Respirators' Bundle of correspondence and lists predominantly concerning the inspection of gas masks.
XM9943/1/13	1942 July 1942	FILE: 'Lofts and Attics Clearance Order' Contains a circular from Ministry of Home Security, Whitehall informing local councils of the above mentioned Defence Regulations.
XM9943/1/14	1942 Set. 29 -Oct. 15	FILE: 'Civil Defence Service Treatment of Prisoners of War.' Contains circulars and letters [5] from the Ministry of Home Security, Whitehall via the Civil Defence Department, Caernarfon re. P.O.W.'s.
XM9943/1/15	? 1939-1945	<p>FILE: 'Fireguard Publications & Instructions'</p> <p>Contains circulars, leaflets and booklets from the Ministry of Home Security, Whitehall, giving instructions, rules and regulations for Fire Fighters.</p> <p><u>Enclosed:</u> (i) BROADSHEET of Britain's Fireguards and C.D. Workers, The Midnight Watch No.19 (-/2/1944).</p> <p>(ii) LISTS of Fire Guards in the Porthmadog area including sector diagrams.</p> <p>(iii) POSTER for public information issued by the Ministry of Home Security, Whitehall entitled 'How to Tackle Fire Bombs.'</p>
XM9943/1/16	?1939-1945	<p>FILE of miscellaneous records predominantly concerning Fire Fighting. Includes:</p> <p>(i) BUNDLE of forms, mainly blank, such as Duty Registers, Incident Report Forms, Records of Fire Guard Training etc..</p> <p>(ii) BUNDLE of notes and timetables for the</p>

Regional Civil Defence School, Cardiff
(6/5/1943).

(iii) MEMORANDA, instructions and circulars re. records of training, Incident Inquiry Points, new types of incendiary bombs, etc.

(iv) LISTS: Names and addresses of Wardens and Fire Guards in Porthmadog area.

(v) LETTERS, newspaper cuttings re. The Conservation of Water, Women Fire Watchers and The Resignation of Members.

(vi) MEMBERSHIP CARD, Fire Fighting Party, Porthmadog Urban District Council belonging to Gwilym Lloyd Jones, Osmond Lee, Porthmadog (11/7/42).

XM9943/1/17

?1939-1945

FILE: 'MISCELLANEOUS PAPERS'

Contains:-

(i) BUNDLES of circulars, leaflets and letters on a range of subjects including: Battle of Britain Sunday, The King's Badge award, parachute exercises at Black Rock, the formation of study groups, Emergency Rest and Feeding Centres, 'The Midnight Watch' (Broadsheets of The Fireguards and C.D. Workers), exhibitions by Civil Defence artists, "Bees" or "Quis" sessions to aid A.R.P. training, A.R.P. for animals etc.

(ii) POSTER: Police notice informing public of Air Raid siren practices.

(iii) MEMBERSHIP CARD for a Fire Fighting Party [blank], Porthmadog Urban District Council. [Has prayer attached to the back.]

(iv) TICKET for the Grand Dance for the C.D. Welfare Fund at the Town Hall, Porthmadog.

XM9943/2

PUBLIC INFORMATION BOOKLETS, training pamphlets etc. issued by the Government.

XM9943/2/1	1941 Aug.	PAMPHLET: Air Raid Precautions Training No.3 Advising The Public in The Event of Invasion. Issued by The Ministry of Home Security.
XM9943/2/2	1939 Feb.	MEMORANDUM: A.R.P. No. 4 (2nd Ed.) Organisation of The Air Raid Wardens' Service. Issued by the A.R.P. Dept. Home Office, London.
XM9943/2/3	1939	MEMORANDUM: A.R.P. No. 6 (2nd Ed.) 'Local Communications and Reporting of Air Raid Damage.' Issued by A.R.P. Dept., Home Office, London.
XM9943/2/4	1944	MEMORANDUM: A.R.P. No. 17 (2nd Ed.), 'Civil Defence Uniforms' Issued by The Ministry of Home Security and The Ministry of Health, London and the Department of Health for Scotland. <u>Enclosed:</u> CIRCULAR MEMORANDUM, Ministry of Home Security, London re. C.D. Uniforms, (29/2/1994.)
XM9943/2/5	1942 March	HANDBOOK: ARP No. 9 (2nd ed.) 'Incendiary bombs and Fire Precautions'. Issued by the Ministry of Home Security, London. <u>Enclosed:</u> SYLLABUS for Fire Guard Training.
XM9943/2/6	1944 March	HANDBOOK: A.R.P. No.10 (2nd Ed.) 'Training in First Aid For Civil Defence Purposes'. Issued by The Ministry of Home Security and the Ministry of Health, London. <u>Enclosed:</u> CIRCULAR LETTERS (2) C.D.D., Caernarfon to Divisional and Head Wardens re. Civilian Respirators for evacuees and training pamphlets. (-7/1994)
XM9943/2/7	1942	HANBOOK: A.R.P. No.14 'The Fire Guards Handbook.' Issued by The Ministry of Home Security, London and The Scottish Home Department.
XM9943/2/8	1943 Nov.	MANUAL: Civil Defence Training (No. 4)

'Incident Control' Issued by Ministry of Home Security, London.

Enclosed: INFORMATION SHEET re. Evacuation Distances.

XM9943/2/9	1942 Oct.	BULLETIN: Civil Defence Training No.9. Issued by the Ministry of Home Security, Whitehall.
XM9943/2/10	1943 June	BULLETIN: C.D. Training No.10. Issued by The Ministry of Home Security, Whitehall.
XM9943/2/11	1944	BULLETIN: C.D. Training No.11. issued by The Ministry of Home Security, Whitehall. <u>Enclosed:</u> CORRIGENDUM re. The use of sand and sandbags. (-/05/1944)
XM9943/2/12	1943 Sept.	PAMPHLET: C.D. Training No.1 Notes on The Detection and Reporting of Unexploded Missiles. Issued by The Ministry of Home Security, Whitehall. <u>Enclosed:</u> APPENDIX containing certain modifications to paragraphs.
XM9943/2/13	1944 Jan.	PAMPHLET: C.D. Training No.1 (2nd Edition) 'Notes on The Detection and Reporting of Unexploded Missiles' <u>Enclosed:</u> SMALL BUNDLE of circulars Ministry of Home Security, Whitehall via C.D.D. Caernarfon.
XM9943/2/14	1943 Sept.	PAMPHLET: C.D. Training No.2 (2nd Edition) 'Objects Dropped from The Air.' Issued by the M.H.S., Whitehall. <u>Enclosed:</u> ADDENDUM (No.2) to 'Objects Dropped From The Air,' issued by M.H.S., Whitehall re. new German bombs.
XM9943/2/15	1944 Aug.	PAMPHLET: C.D. Training No.2 (3rd edition) 'Objects Dropped from The Air' Issued by the M.H.S., Whitehall. <u>Enclosed:</u>

		Regional Training Offices re. Incident Posts. (24/11/42)
XM9943/2/23	1939	BOOK: Tactical Training in A.R.P., by S. Evelyn Thomas.
XM9943/2/24	1941	BOOKLET: Air Raids 'What You Must Know, What You Must Do.' Issued by Ministry of Home Security, Whitehall.
XM9943/2/25	1942	BOOKLET: First Aid For War Casualties, by Normal Hammer M.R.C.S. <u>Enclosed:</u> INFORMATION SHEET: 'Reasons For The Pre-Eminence of Mustard Gas' (4/11/42).
XM9943/2/26		HANDBOOK: A.R.P. "Reporting" Instructions for Reporting Agents within the county of Caernarfon. Issued by C.D.D., Caernarfon.
XM9943/3		MISCELLANEOUS ITEMS
XM9943/3/1	1942-1944	ENVELOPE marked 'Warden and Fire Guard Returns.' Contains: (i) 'Duty Charts' or monthly statements of the hours worked by Fire Guards or Wardens (1942-4) (ii) LISTS of Wardens' Posts and Personnel. (iii) RECORDS of Fire Guard Training giving the number of partially and fully trained Fire Guards in each district.
XM9943/3/2	1943 March 25	BOOKLET: Revised scheme of Caernarvonshire County Council concerning The 'Feeding & Shelter of Persons Rendered Homeless Through Enemy Action.' Includes lists of food and equipment purchased for use at rest centres.
XM9943/3/3	1941-1942	CHARTS OF WAR GASES (2) issued by the Ministry of Home Security. Lists

different gases that could be used, their properties and effects and the correct First Aid Treatment to adopt.

- | | | |
|-------------|--------------|--|
| XM9943/3/4 | ?1939-1945 | BUNDLE of notes and letters (12) re. National Registration Identity Cards. Gives the names, addresses and registration numbers of wardens in the Porthmadog area. |
| XM9943/3/5 | 1941-1945 | LOG BOOK of the Deputy Head Warden. S.C. Evans's diary of meetings, lectures, exercises etc..

<u>Enclosed:</u> LETTER AND NOTES re. the equipment at posts. |
| XM9943/3/6 | 1938-?1945 | MEMO BOOK: 'A.R.P.' Notebook of S.C.E. containing information concerning A.R.P., gases and their treatment and the issuing of National Registration Identity Cards. |
| XM9943/3/7 | n.d. | NEWSPAPER CUTTING: 'How The Warring Travel'. Diagram of how air raid warnings reach factories, sector wardens and the police etc. from the R.A.F Observation posts. |
| XM9943/3/8 | 1944 May | BROADSHEET of Britain's Fire Guard & Civil Defence Workers: 'The Midnight Watch' No.20. Includes news, quiz, advice and cartoons re. fire fighting and A.R.P. |
| XM9943/3/9 | | LIST: First Aid and Gas Clearing Centres. Gives the names and addresses where treatment can be received in the various zones within the Porthmadog area. |
| XM9943/3/10 | 1945 June 18 | PROGRAMME AND MENU: A.R.P. Farwell Party, Women's Institute, Porthmadog.

<u>Attached:</u>
NEWSPAPER CUTTING, <u>Cambrian News</u> re. the above mentioned A.R.P. Warden's Supper, (22/6/45). |