

Gwent Record Office

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NRA 26303



The National Archives

D.2086.1	Register of Officers	June 1962 - June 1967
D.2086.2	Index of Shareholders.	N.D.
D.2086.3	" " "	"
D.2086.4	Rules of the Garndiffaith and Varteg Industrial and Provident Society Ltd.	1973
Financial.		
D.2086.5	268 th Report and Balance Sheet Y/E	11 Sept. 1976
D.2086.6	Ledger: Expenses a/c, Private a/c, Invisible earnings and losses a/c, including Balance Sheets.	1922 - 1951
D.2086.7	Ledger: Invisible earnings and losses a/c, Expenses a/c, Private a/c.	1927 - 1961
D.2086.8	Expenses a/c. Ledger	1939 - 1967
D.2086.9	Expenses a/c Ledger	1967
D.2086.10	Private Ledger, including Balance Sheets	1930 - 1962
D.2086.11	Members Share A/c Ledger Nos. 221-360	1927 - 1968
D.2086.12	Nominal Trade Ledger A-L	1951 - 1963
D.2086.13	Nominal Trade Ledger M-Z	1954 - 1963
D.2086.14	Rental Ledger re Electrical appliances	1967 - 1968
D.2086.15	Weekly cash a/c	Oct. 1958-Sept.1968
D.2086.16	Weekly cash book.	Feb.1959-Jan.1964
D.2086.17	Daily receipts book.	Aug. 1967-Jan.1968
D.2086.18	Expenses invoices journal	Jan.1923-Jan.1965
D.2086.19	Trade a/c. Daily invoices a/c.	March1965 - June 1967
D.2086.20	Cheque payments account book, including 3 sheets re small goods production.	Oct. 1959 - March 1966
D.2086.21	Unidentified a/c book. Individuals' weekly contributions and withdrawals. Bank a/c? Share a/c?	May 1944 - March 1953
D.2086.22	Weekly account book. Staff?, N.I?, superannuation? contributions.	April 1959 - July 1966
D.2086.23	Weekly mortgage? payment a/c book.	Oct. 1967 - March 1982
D.2086.24	Penny Bank Summary	March 1973 - Sept. 1982
D.2086.25	Summary Daily Sales Enclosing	Sept. 1973 - March 1978
D.2086.26	Part year Analysis sheets (2)	May - Aug. 1977
D.2086.27	Shareholders - periodical summary shop a/c, mutuality a/c. H.P. a/c.	May 1940 - Sept. 1942
D.2086.28	Various a/c summaries - Goods a/c, Expenses a/c, Merchants a/c, Insurance a/c, H.P. a/c, Share a/c, Mutuality a/c, Index and list of Shareholders.	May 1941 - May 1945

D.2086.29 Property a/cs. rents, rates, taxes; 1949; 1956 - 1968
meat goods and shop analysis, bread
returns, shop sales analysis, analysis
of members purchases.

Analysis

D.2086.30 Weekly analysis of sales book. Oct. 1965 - Sept. 1968
D.2086.31 " " " " " Oct. 1968 - March 1971
Enclosing:
D.2086.32 2 monthly analysis sheets. Jan. - Feb. 1970
D.2086.33 Weekly analysis of sales book March 1971 - Sept. 1974
Enclosing.
D.2086.34 Analysis sheet, letter re credit, Sept. 1974 + Jan. 1975
rough note of calculations.
D.2086.35 Loose sheets weekly analysis Sept. 1974 - Sept. 1978
Enclosing
D.2086.36 Analysis sheet, Coop. Employers Dec. 1977
Association Questionnaire.
D.2086.37 VAT analysis book Sept. 1973 - Sept. 1982
D.2086.38 Daily analysis of baking book. Sept. 1936 - March 1941
D.2086.39 Daily analysis of baking book. Jan. 1948 - May 1952
Including - weekly summary sales,
cash and books.

Insurance

D.2086.40 Register of claims paid. Feb. 1934 - Feb. 1969
Enclosing
D.2086.41 Papers re insurance claims Feb. 1967 - March 1969
D.2086.42 Register of claims paid Feb. 1969 - May 1976
D.2086.43 Notebook of claims paid Feb. 1977 - Nov. 1981
D.2086.44 Correspondence Co-op Insurance June 1962 - June 1963
Society Ltd. to G + V.I.P.S. re amounts
of claims. 4 items.

Correspondence etc.

D.2086.45 Copy Memorandum of Agreement between N.D.
Garndiffaith and Varteg Industrial and
Provident Society Ltd. and the Cooperative
Bank Ltd.

D.2086.46	File - Employees Superannuation Fund	Sept. 1971 - April 1982
D.2086.47	File - Staff information and circulars re safety at work.	1974 - 1975
D.2086.48	File - Disciplinary Procedure	c. June 1976
D.2086.49	File - General re dismissal, building trades, death benefit, recession	Feb. 1979 - July 1981
D.2086.50	Loose papers - Mid Glamorgan Group Training Association - Senior Assistants Course.	N.D.
D.2086.51	Members Pass Book. J. Jones.	1978
D.2086.52	Small Savings Book.	N.D.

NOTE

In addition to these records other documents of an ephemeral financial nature were originally deposited. Those dating from before Jan. 1976 were destroyed immediately. The remainder have been retained with the intention of destroying them in April 1989.

Those destroyed immediately were:

2 books of daily payments and withdrawals to various a/cs.	1971 - 1975
Record re divided stamps	1973 - 1974
Daily Budget a/c book	1973 - 1975
2 files / bundles of wage sheets	pre 1975

Those retained for destruction later are:

Daily payments and withdrawals book	1976 - 1977
Share and H.P. debts book	1974 - 1982
Record re dividend stamps	1980 - 1982
Daily Budget a/c. book	1975 - 1982
5 files/bundles wage sheets	1976 - 1982
Trade pension fund: receipts for periodical allowances.	1981
File + Employees Statements of Terms of Employment	8 Nov. 1976
File. Dismissal	1976 - 1978
File Rents + Rates (re Co-op owned properties)	Jan. 1976 - May 1982
Loose papers - Registration of Rent.	21 Aug. 1981

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 - OCT 1997

GWENT RECORD OFFICE

**Garndiffaith and Varteg
Industrial and Provident
Society Limited: financial
and personnel records, 1957 - 1982.**

D3448

Garndiffaith and Varteg Industrial and Provident Society Limited: financial and personnel records, 1957 - 1982.

Financial

- D3448. 1. 1-4 Budget ledgers. 1975-1977, 1977-1979, 1979-1981, 1981-1982.
- D3448. 2. 1 Shares and hire purchase debt ledger. 1974-1982.
- D3448. 3. 1 Shares and mortgages ledger. 1975-1977.
- D3448. 4. 1 Stamp returns account book. 1980-1982.
- D3448. 5. 1-5 C.W.S. Stamp return sheets. 1980-1982.
- D3448. 6. 1 Rent register forms with related forms, re. properties owned by the Garndiffaith and Varteg Industrial and Provident Society Limited in; Co-operative Terrace Garndiffaith, Top Road Garndiffaith, Bridge Road, Garndiffaith and Gavenny House Stanley Road Garndiffaith, 'Cremona' Varteg Lane, Varteg. 1976.
- D3448. 7. 1 Rent Act 1968. Applications For Registration Of Fair Rent, some having related documentation and correspondence, re. property described in D3448.6.1. [n.d.] and 1976.
- D3448. 8. 1 Rent Act 1968: Housing Finance Act 1972: Rent Act 1974. Notifications Of Registration Of Rent, some with rent register forms attached. 1976, 1981.
- D3448. 9. 1 Notifications of applications for registration of fair rents re. properties described in D3448.6.1. 1981.
- D3448.10. 1 Correspondence and forms of a general nature relating to rent adjustments of some of the properties described in D3448.6.1. 1976-1981.
- D3448.11. 1 Official forms and publications relating to the renting of property. 1957-1980.

Personnel

- D3448.12. 1-5 Wages ledgers. 1970-1976, 1976-1977, 1977-1979, 1979-1980, 1980-1982.

- D3448.13. 1 Trade pension fund receipts. 1981.
- D3448.14. 1 Statements of terms of employment. 1976.
- D3448.15. 1-7 Disciplinary correspondence and notes, 1978-1981, with copy of Dismissal, Employees' Rights. H.M.S.O. 1976.