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PETTIT & SONS

of Northampton

Tannery, Monks Pond Street, Northampton

Accession 1969/203

catalogued as ZA 2270 - 2312

ZA.2270. Private Ledger 1896-1908
of Pettit, tanner

ZA.2271. Private Ledger 1909-1919

Capital accounts, deposit accounts
of various partners &c. 1/2 yearly

National War Bonds 1918-19

Cottage rents, Freehold property, plant
& fixtures, machinery & plant, discount
& interest, Trading, Bad debts, Profit
& Loss, income tax accounts & 1/2 yearly
balance sheets.

ZA.2272. Ledger

(1) monthly account of Sales to customers,
discount allowed & date paid for
January 1882-1893

(2) 1/2 yrly stocktaking 1915-1931
(detailed for hides of leather) &
1932-1960

(summaries, giving total value of
unfinished stock, value of various
leathers, value of bought stock,
materials & dyes).

7A.2273.

- (1) Costing ledger, Oct. 1913-July 1925
name of supplier of hides, cost (plus carriage & less discount), cost of manufacturing & of 'trading expenses', prices sold for, & calculation of percentage of profit on sale price.
- (2) Weekly amount of leather manufactured & sold in dozens of sides & feet length, chrome and tan; & totals of weekly output of chrome & tanned leather, 1928-1939.

The 1928 pages also have a column for Bought

Also monthly totals from May 1936 to Dec 1939

Also weekly footage figures 1936 & 1937

Also weekly footage of cellulose finish
July 1934 to 1939 & some other figures

Also in some cases more detailed breakdown
of cost of manufacture (labour & materials).

2A.2274.

Ledger Costings

- (1) Names of suppliers of hides, their cost, cost of manufacturing, prices the leather was sold for & calculations of percentage of profit on sale price
Sept 1924 - June 1928.
- (2) 'Stock', valuation and insurance values of machinery & other contents of works (except hides & leather &c.), quarterly
Dec 1927 - June 1939
- (3) 'Overhead' charges with totals for each item including salaries, fuel, depreciation, 'trade account', office expenses, repairs, advertising, rent paid & audit charges. Also footage of output (?) per annum & cost in pence per foot for overheads, wages & materials
yearly for 1925, 1927-9, & $\frac{1}{2}$ yearly 1930-1964.
- (4) Detailed costings June 1925 with list of 'overhead' charges like (3), cost of materials & wages for (a) tanned & (b) chrome. Names of all workmen. Cost of wages, materials & overheads per foot of each
- (5) List of shareholders in 1953, 1954 and 1962, & amount of holdings of each.

ZA.2274. cont.

(6) Loose

1. List of shareholders, 1954
2. List of staff (office & production) with amount paid to each in wages for $\frac{1}{2}$ yr to Sept. 1963.
3. Stocktaking totals of value of each item used in production, $\frac{1}{2}$ yr to Sept 1963.
4. Costs per foot of treating various hides, 1951-2
5. Totals of sales per agent (& direct) in yr 1954-5
6. Misc.

ZA.2275. Quarterly stocktaking of 'unfinished' stock, Sept 1945 - March 1959

Amount, type of hide, value per hide & total value of each type of stock

Note: each type of hide has a reference number

- ZA.2276.
1. Inventory of contents of the Tannery of Messrs Pettit & Sons in Monks Pond Street, as taken for insurance, Oct 1928 with plan
 2. also: Valuation for Fire Insurance purposes, Oct. 1928

Loose in

3. flap Revaluation for same, Feb 1930.
4. and Total valuation of buildings, machinery & stock, 1930

ZA.2277. Valuation (summary) of the Tannery premises in Spring Lane & Monks Pond Street (& of machinery & plant therein)

for reinstatement after total loss by fire.

- ZA.2278. Valuation of Spring Lane works April 1920
(exclusive of cottages) & of
Monks Pond & St Andrews Road works
for fire insurance.
by Frank H Allen, Architect.
- ZA.2279. 3 Plans of Messrs Pettit & Sons (c.1923)
premises of proposed reinstatement
(after fire)
by J.G. Thompson & Son, fire loss assessors.
(ground plans & elevations) oiled silk
- ZA.2280. List of tenders for rebuilding the (c.1923)
factory
- ZA.2281. Detailed bill of A. Glenn & Sons for July 1923
rebuilding the Monkspond Street
factory
& letter from J.G. Thompson & Sons,
Fire loss assessors & valuers, re
same, 23/8/1923
- ZA.2282. Cubic capacity of new premises c.1923
(not in much detail).
- ZA.2283. Recipes & methods of manufacturing Feb 1919-March 1920
leather
in handwriting of (J.T.) Herbert Pettit.
- ZA.2284. Recipes for manufacturing leather
from hides.
Typed - mid 20th century.
- ZA.2285. File 1941-2
Circulars from Ministry of Supply,
Leather Control
& Price Lists of imported hides
(March 1942, Aug 1943 & Feb 1945)
Circular from United Tanners Federation
about negotiations with Ministry over
price list, Feb 1943.

ZA.2286. File - United Tanners Federation

Figures used in negotiations with the Board of Trade & Ministry of Supply over amount of profit allowed on sales to government

This file contains figures for Pettit & Sons from 1940 to 1947, as returned to the Federation

also file contains figures prepared by the Federation from returns from about 10 firms for years 1943-1946 with names of the firms pencilled in in 2 years

As an example of these accounts of Pettit & Sons Ltd - statement of accounts for $\frac{1}{2}$ yr ended Sept 1947

- (a) Gives footage produced, ditto in 6 months to June 1939, cost of production per foot broken down under various headings such as materials, wages, salaries &c.
 - (b) Also computation of profit for Board of Trade purposes
 - (c) Also balance sheet, profit & loss accounts &c.
- Also (a) & (b) above for $\frac{1}{2}$ yr to March 1947

ZA.2287. File

Board of Trade - Leather Control
- stock returns & related circulars &c. 1948
with copy of Statutory Rules & Orders 1947
no 2800 "Supplies & Services - Raw material (Charges)".

imposing a charge on stocks in hand at end of 1947 based on the appreciation in price of such stocks from the cessation of subsidy.

ZA.2288 & 2289.

1948-1949

Board of Trade - costings

2 files about control of cost of leather to promote exports with numerous letters & figures of cost of production

with many circulars, letters &c. from United Tanners Federation & other firms.

ZA.2290. File containing

- (a) Minutes of Directors Meeting,
March 1920 (including Report).
- (b) List of shareholders & dividends 1927
- (c) Directors Report for 1930 (death of
W Hamp, sale of Spring Lane cottages).
- (d) Do, for 1931, 1932
- (e) Do, for 1938, 1939
- (f) Letters to J.T.H. Pettit
certifying amount of income tax
deduced from dividends on his shares,
1941 -
- (g) Directors' Report for 1943/4, 1944
- (h) Do, for 1945/6, 1946
- (i) Circular about Companies Act, 1947
- (j) Do, for 1948/9, 1949 (no accounts)

List of dividends paid & of shareholders 1928 & 1929

ZA.2291/1 Letter about the legal method of writing 22/9/1939
down the nominal value of shares in
Pettit & Sons.

ZA.2291/2 Certificate of value of the Stock in Trade 20 2 1940

- ZA.2291/3
- (a) Letters to J T H Pettit & Mrs Pettit
certifying amount of dividends &
income tax 1940-41
 - (b) Copy letter from Inspector of Taxes
as to treatment of contributions
by employees to pensions funds for
E P T purposes, 1942
 - (c) Directors certificate of value of stock
in trade
 - (d) Directors' Report for 1941, 1942

ZA.2292. File

- (a) Receipt by Companies Registration
office for the Returns of Capital
& Shareholders &c. 1922 & 1923 & 1924
- (b) Certificate of insurance of a
delivery van, 1924
- (c) Agreement by tenants of Spring Lane
Terrace to pay more rent for a
copper

ZA.2292. cont.

- (d) Certificate of testing of a Lifting Unit, 1924
- (e) Agreement to supply Fire Alarm System, 1922
- (f) Valuation of Spring Lane leather works 1904
- (g) Bank certificate of holding of War Stock 1922
- (h) Finance Act 1910 Provisional Valuation of Tanyard & of Warehouse, 1914

- ZA.2293. Builder's account for additions to the Spring Lane Tannery carried out by W. Throssell March 1900
- ZA.2294. Contract by the Corporation to supply Messrs Pettit & Sons with non domestic water for trade purposes with small plan attached 27 10 1921
& memo endorsed charging cost of water over a certain amount, 1924
- ZA.2295. Copy of agreement by Corporation to permit light & air to property of Messrs Pettit & Sons in Spring Lane 1929
with letter from Messrs Wilson & Tilt the tenants of Pettit & Sons agreeing to pay the rent.
- ZA.2296. Letter from C H Yorke of Kettering that goods in his warehouse are covered for fire 1930
- ZA.2297. Bill for a quarter chime Regulator clock from H.J. Hill of 45 Gold Street. 1930
- ZA.2298. Receipt for instalment of Income Tax from Pettit & Sons Ltd. 1930
- ZA.2299. Certificate of Registration of Trade Mark "Marina & Device" 1931
& covering letter.

- ZA. 2300. Letter to T.M. Barlow 25 7 1932
Setting out conditions of his
employment as Representative for
Pettit & Sons Ltd.
- ZA.2301. Letter (to Bank) authorizing secretary 1933
of the Company to sign cheques &
cashier to endorse them.
- ZA.2302. Copy of agreement with A Handscomb, 1936
leather dyer, as Manager of
Messrs Pettit & Sons Ltd.
- ZA.2303. Agreement (a) Duncan Hood & Co of 1937
Philadelphia with (b) Pettit &
Sons Ltd
to supply black kid leathers
exclusively to (b).
- ZA.2304. Emergency Label for Civil Defence July 1941
Vehicle.
- ZA.2305. Explanatory Memo. of War Damage Act
Part II of 1941 to enable manufacturers
to insure their plant & machinery for
war damage & circular from L.A. Tyer & Co,
insurance brokers, about same & date for
payment of premium, April 1941.
- ZA.2306. Ministry of Labour & National Service June 3 1942
Essential Work Orders, 1942 -
Provisional Certificate of Messrs.
Pettit & Son as a 'Scheduled Undertaking'
as respects all employees. (valid until
Dec. 1942).
- ZA.2307. 6 Colour cards containing specimen
chrome leathers
one dated Autumn/Winter 1968/9.
- ZA.2308. Specimen leathers

