

## **Tameside Local Studies and Archives**

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HISTORICAL MSS  
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COMMISSION

HISTORICAL MANUSCRIPTS COMMISSION  
NATIONAL REGISTER OF ARCHIVES

REPORT (Third Stage)

County.....LANCASHIRE..... Parish or Borough<sup>1</sup> ASHTON-UNDER-LYNE.....  
Name and address...The Librarian, Borough Free Library, Old Street,.....  
of Owner Ashton-under-Lyne, Lancs.....  
Name and address...As above..... Tameside Local History Library  
of Custodian see guide p. 6A.....  
Type of Accumulation<sup>2</sup> Educational Institution - Ashton & Dukinfield.....  
Class<sup>3</sup> Minute & Agenda Books..... Mechanics' Institute.  
How and where kept<sup>4</sup> Metal Despatch Box in Library office.....  
Condition of Documents Good.....  
Facilities for Students On application.....

LIST OF DOCUMENTS<sup>5</sup>

Serial No. <sup>6</sup>	Date <sup>7</sup>	Description <sup>8</sup>	Places named <sup>9</sup>
1 (1)	June 1825 Nov. 1844	Minutes of Transactions of Committee of Managers of the Ashton-u-Lyne Mechanics' Ins- titute, together with list of books in Library.	Ashton-u-Lyne (Lancs.) Dukinfield "
2 (2)	Nov. 1844 Feb. 1862	Minute Book of Ctee. of Mechanics' Institute of Ashton & Dukinfield	" "
3 (3)	Dec. 1861 Apr. 1882	" "	" "
4 (4)	Nov. 1879 May 1883	Minute Book of Meetings of Directors of the Institute	" "
5 (5)	July 1883 Aug. 1888	" "	" "
6 (6)	1862-63	Agenda book for Directors' meetings	" "
7 (7)	June 1864 Mar. 1866	" "	" "
8 (8)	May 1866	"	"
9 (9)	June 1869 July 1869 Feb. 1872	" " "	" " "
10 (10)	Mar. 1872 Apr. 1875	" "	" "

Signature of Reporter...PETER WAINES... date 31 December, 1948.

LIST OF DOCUMENTS (contd.)

Serial No. <sup>6</sup>	Date <sup>7</sup>	Description <sup>8</sup>	Places named <sup>9</sup>
11 (11)	June 1875 Feb. 1878	Agenda Book for Directors' meetings.	Ashton-u-L., Dukinfield
12 (12)	Mar. 1878 Nov. 1879	Do. Do.	" "
13 (13)	June 1856 June 1876	Minute Book of the Class Committee	" "
14 (14)	Dec. 1871 Feb. 1884	" " "	" "
15 (15)	Aug. 1884 1894	" " "	" "
16 (16)	May 1858 May 1877	Minute Book of Library & Reading Room Committee.	" "
17 (17)	Aug. 1876 Feb. 1884	Minute Book of the Committee of Science & Art.	" "
18 (18)	June 1861 Aug. 1862	Minute Book of the Building & Finance Committee concerning erection of a new building.	" "
19 (19)	Aug. 1882 Oct. 1894	Minute Book of Finance Committee with accounts and lists of members, figures of membership.	" "

Lists and Publications. Manuscript list in box.

NOTES

- The Ecclesiastical Parish, or, if in a Borough, The Borough in which the Archives are physically located.
- e.g. Borough; Urban District; Civil Parish; Turnpike Trust; Livery Company; Estate Papers; Grocers Business; Learned Society; Diocese; Archdeaconry; Anglican Parish (or similar ecclesiastical organization - state denomination); Religious Society.
- e.g. Accounts (Churchwardens', Estate, Fabric, Household, etc.); Apprentices' Indentures; Correspondence; Court Rolls, (Hundred, Manorial, etc.); Deeds, (Charters, Final Concords, Marriage Settlements, etc.); Diaries; Legal Papers; Maps; Minutes (Directors, Parochial Church Council, etc.); Registers (Births, Deaths, Marriages, Bishops', etc.); Surveys.
- e.g. In Muniment Room[s], or, if elsewhere, type of room (Library, Attic, etc.), and how packed (Safe, Cupboard, Boxes, etc.).
- To facilitate the writing of the cards, documents of one class should be grouped together (e.g. all other deeds should be clearly separated in the list from Wills or Marriage Settlements). Except where three or four classes consist of under six documents each, a separate sheet should be used for each class. Files and bundles of vouchers, etc. should be treated as one document, the covering dates and number of sheets being stated.
- Serially, in order of dates of the documents in each class. e.g. 1-300 deeds; 1-15 Marriage Settlements; 1-5 Wills. Letters and vouchers can be entered by bundles, giving the number in each bundle.
- The date of each document, or covering dates in case of bundles of letters and vouchers.
- Very brief description of document, e.g. Lease; Letters Patent and the names of the chief parties.
- At least the chief Parishes, Manors or Hamlets named in the Text, (The name to be given as written, but where identification is certain, the modern form should be added in brackets).

HISTORICAL MANUSCRIPTS COMMISSION

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 Name and address... The Librarian, Borough Free Library, Old Street,.....  
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 Class<sup>3</sup> Accounts..... Mechanics' Institute......  
 How and where kept<sup>4</sup> Metal despatch box in Library office......  
 Condition of Documents... Good......  
 Facilities for Students... On application......

LIST OF DOCUMENTS<sup>5</sup>

Serial No. <sup>6</sup>	Date <sup>7</sup>	Description <sup>8</sup>	Places named <sup>9</sup>
1 (20)	1860-63	Account book of the Building & Class Committee for the erection of a new building.	Ashton-under Lyne (Lancs) " " " " " "
2 (21)	1861-62	Book of Receipts & Bills.	" " " " " "
3 (22)	1861-73	Librarian's general accounts, with monthly lists of members.	" " " " " "
4 (23)	Mar. 1871 Oct. 1874	Librarian's monthly reports - financial. Books lent, Notices of class meetings.	" " " " " "
5 (24)	Nov. 1874 Oct. 1880	" " " " " "	" " " " " "
6 (25)	1865-74	Ledger account of the Institute	" " " " " "
7 (26)	1874-82	" " " " " "	" " " " " "
8 (27)	Sept. 1876 Apr. 1881	Petty cash book - Mechanics' Institute.	" " " " " "
9 (28)	Oct. 1889 Aug. 1893	Pass Book (District Bank).	" " " " " "
10 (29)	Aug. 1893 July 1897	" " " " " "	" " " " " "
11 (30)	July 1897 Feb. 1901	" " " " " "	" " " " " "

P.T.O.

Signature of Reporter... PETER WAINE..... date... 31st December, 1948.







