

GB 0044 493.84

WORCESTERSHIRE RECORD OFFICE



The National Archives

COUNTY OF HEREFORD AND WORCESTER RECORD OFFICE

INVENTORY OF RECORDS

Donor/Depositor/Vendor The Parish Council of Rushwick
c/o Miss E. Andrews, Clerk
6 Coronation Avenue
Rushwick
Worcs.
per J. Guise, Esq.
Marsh Cottage
Suckley Road
Leigh
Type of accumulationCivil parish archives.....

Type of depositIndefinite loan.....

Previous custody/recording

Other information: See also Class 266.82 BA 2098, 5808

Temporary locationE 153.....

Date deposited ...3 March 1977.. accessioned ...8 March 1977.. calendared

indexed

SCHEDULE

Parcel No.	Description	Date	Condition	Reference
	<p>c. 200 minutes, agenda papers, accounts, financial statements, letters and other papers of the Parish Council of Rushwick (formerly known as the Parish Council of St. John in Bedwardine County).</p> <p>For further details <u>see</u> overleaf</p>	1937-76	as stated	493.84

SCHEDULE (continued)

Parcel No.	Description	Date	Condition	Reference
	(i) c. 6 signed minutes, copy minutes and agenda papers of general meetings of the residents of Rushwick and Upper Wick districts and of the parish of St. John in Bedwardine County.	1944-61	paper-good	493.84
	c. 10 copy minutes and agenda papers of St. John in Bedwardine Parish Council Meetings.	1937-49	do.	
	c. 10 copy agenda papers and reports, programme, constitution and leaflets relating to Worcestershire Parish Councils Association.	1945-9	do.	
	c. 12 letters, notices, memoranda and notes for guidance relating to elections of parish councillors for St. John in Bedwardine County.	1937-49	do.	
	(ii) c. 6 letters, signed minutes, accounts and other papers relating to Martley Rural District Wings for Victory Week.	1943	do.	
	c. 12 copy minutes and agenda papers, accounts and other papers relating to Warship Week.	1942	paper-fair to good	
	Certificate from Lords Commissioners of the Admiralty to St. John in Bedwardine County parish in commemoration of its adoption of H.M.S. Teviot during Warship Week.	March 1942	paper-good	
	c. 12 financial statements, public notices, letters and other papers relating to Rushwick and Upper Wick Forces Fund and "Welcome Home" Fund.	1944-5	do.	
	c. 15 notices, accounts and other papers relating to Martley Rural District "Salute the Soldier Week".	1944	do.	
	(iii) c. 50 accounts, financial statements, receipts and other papers relating to the sale of National Savings Certificates.	1942-5	paper-fair to good	
	3 circular letters relating to the provision of first aid posts.	August 1939	paper-good	
	3 letters relating to Worcestershire County Gardens Committee.	July-November 1941	do.	

[continued]

SCHEDULE (continued)

Parcel No.	Description	Date	Condition	Reference
	(iii) (cont'd) 2 Central Parish Councils Committee leaflets entitled Allotments and Village Life in Wartime.	1941-3	paper-good	493.84
	(iv) c. 15 letters, notes and other papers relating to provision of hot meals at Crown East School, Rushwick, sewerage and street lighting schemes and other matters.	c. 1940-5	do.	
	(v) c. 15 notices, financial statements and copy letters relating to Rushwick Village Hall.	1946-70	do.	
	(vi) Questionnaire and letter relating to Worcester Civic Survey.	1944	do.	
	Worcestershire County Council . Memorandum of the Records and Charities Committee relating to Sources of Worcestershire History.	1947	do.	
	Outline of procedure and newscutting relating to Worcester City Extension.	[mid 20th cent.]	do.	
	(vii) c. 8 copy minutes, agenda papers and reports relating to Worcestershire Playing Fields Association.	1947-8	do.	
	c. 10 financial statements, programmes and newscutting relating to Rushwick and Upper Wick Horse Gymkhana and Sports. With two sketch plans of arena. No scale.	1945-9	do.	
	Financial statement of Rushwick and Upper Wick Women's Institute.	1947	do.	
	Rules of Rushwick and Upper Wick Pig Club.	March 1948	do.	
	(viii) 2 Rushwick Parish Newsletters.	1975-6	do.	
	2 copies of sketch plan of part of Rushwick. <u>Scale</u> 1:2500	[20th cent.]	paper & tracing paper-good	

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COUNTY OF HEREFORD AND WORCESTER RECORD OFFICE

INVENTORY OF RECORDS

~~Donor~~/Depositor/~~Vendor~~ Clerk to Rushwick Parish Council,
Mrs. S. Hughes,
Applegarth,
Bransford Road,
Rushwick.

Type of accumulation Civil parish archives

Type of deposit Indefinite loan

Previous custody/recording.....

Other information: see also draft guide at 266.82 and BA 7872 for previous deposits.

Deposited .. 13 Jul 1988 accessioned .. 23 May 1989 by MT

SCHEDULE

Parcel No.	Description	Date	Condition	Reference
	C.641 signed minutes, correspondence, pamphlets, plans, circulars, financial and other papers of Rushwick Parish Council and its predecessor, St. John in Bedwardine (County) Parish Council.	[1930] - 1986	as stated	493.84 b493.84
	For details of parcels <u>see</u> overleaf			

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Accession
No. 10324.....

Continuation
Sheet¹.....

SCHEDULE (continued)

Parcel No.	Description	Date	Condition	Reference
	<u>Rushwick Parish Council</u>			^b 493.84
1	(i) Signed minutes	1946-73	paper in card file-good	
	(ii) Correspondence and other papers relating to various administrative financial and other matters.	1971-74	do.	
	(iii) do.	1973-74	do.	
	(iv) do.	1974-77	do.	
2	(i) do.	1977-80	do.	
	(ii) Receipt and payment book	1942-77	paper, ½ cloth bnd- good	
	(iii) 1-115 Financial statement, cheque book, bank statements, used cheques, receipts and other financial papers presented for audit.	1972-75	paper - good	
	(iv) 1-75 do.	1976-77	do.	
3	(i) 1-82 Cheques, receipts, invoices and other financial papers presented for audit.	1977-79	do.	493.84
	(ii) 1-3 Notices and financial statement presented for audit.	1979-80	do.	
	(iii) 1-90. Cheque book, postage books, cheques, receipts, invoices and other financial papers presented for audit.	1977-80	do.	
	(iv) 1-172. Receipts, invoices, financial statements, notices and other financial papers presented for audit.	1980-81	do.	
	(v) Correspondence and other papers relating to insurance	1968-78	paper in card folder - good	
	(vi) 1-6. H.M. Customs & Excise guides to Value Added Tax. With related papers.	1975	paper - good	
4	(i) File of correspondence and other papers <u>re</u> financial and administrative matters.	1975-83	paper in card folder - good	b493.84

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Accession
No. 10324.....

Continuation
Sheet².....

SCHEDULE (continued)

Parcel No.	Description	Date	Condition	Reference
4	<p>(cont'd)</p> <p>(ii) 1. Correspondence and other papers relating to planning applications, drainage roads and local government re-organisation.</p> <p>2. Plan of Rushwick showing street lighting. <u>Scale</u> 1/2500.</p> <p>3-4 Plan and cross sections relating to Grange Lane development, Rushwick. <u>Scales</u> 1/500th, half inch to one foot and 1/2500th.</p> <p>5-6 Plan of County of Hereford and Worcester showing Divisional Surveyors' areas. <u>Scale</u> 1/4" to 1 mile. (2 copies)</p> <p>7. Plan of proposed development at Claphill Lane, Rushwick. <u>Scales</u> 1/500th and 1/2500th.</p> <p>8-9 Plans of proposed and altered parish boundaries covering parts of Grimley, Martley, Broadway, Worcester City, Wichenford, Kenswick, North Hallow, Cotteridge, Bransford. <u>Scale</u> 6 inches to one mile.</p> <p>(iii) 1. Bundle of correspondence and other papers relating mainly to footpaths Nos. 7 and 11, Rushwick; control of dogs; grass and hedge cutting; and erection of signs.</p> <p>2. Old insurance policy and related papers.</p> <p>3. Correspondence and other papers <u>re</u> planning applications.</p> <p>4. Agendas for parish council meetings.</p> <p>5. Correspondence and other papers <u>re</u> special review of definitive footpath map.</p> <p>6. Correspondence and other papers relating to elections, refuse collection and other matters.</p> <p>(iv) Agendas for parish council meetings. With statement as to persons nominated for elections as parish councillors, 1983.</p> <p>(v) 1-4. Correspondence and other papers <u>re</u> parish boundary review.</p>	<p>1955-73</p> <p>1946</p> <p>1968</p> <p>[1970 s]</p> <p>[1970 s]</p> <p>1952</p> <p>1977-79</p> <p>1977-84</p> <p>1977-78</p> <p>1975-78</p> <p>1974-78</p> <p>1975-77</p> <p>1983-86</p> <p>1983-85</p>	<p>paper - good</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>paper in card file - good</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>paper-good</p> <p>do.</p>	<p>b493.84</p>

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No. .10324.....

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Sheet 3

SCHEDULE (continued)

Parcel No.	Description	Date	Condition	Reference
4	<p>(v) 1-4 (cont'd)</p> <p><u>Note</u> The above includes copies of the Local Government Boundary Commission for England report No. 443, 1983 and No. 469, 1984. <u>Printed.</u></p> <p>(vi) 1-4. Lease between R.J.E. Edmonds and others and Rushwick Parish Council for land at Rushwick [for use as a playing field]. With related correspondence.</p> <p>(vii) Bundle of correspondence and other papers relating to planning matters.</p> <p>(viii) File containing copy minutes, correspondence and other papers relating to the Queen's Silver Jubilee Appeal and celebrations.</p>	<p>1971 and 1978</p> <p>1972-76</p> <p>1976-77</p>	<p>paper-good</p> <p>do.</p> <p>paper in card file - good</p>	<p>b493.84</p>
5	<p>(i) Correspondence relating to tree planting scheme. With OS 6" plans sheets 85 NW and 85 SW covering Hallow, Broadheath, Powick and Worcester City areas [20th cent.]</p> <p>(ii) 1-77. Cheques, accounts, financial statements and other financial papers.</p> <p>78-82. Agenda and copy minutes of annual parish meetings.</p> <p>83. Worcestershire Parish Councils Association circular.</p> <p>84-97. Notices, certificate of result of uncontested election, return of result of uncontested election and declarations of acceptance of office, relating to parish elections.</p> <p>(iii) 1. Hereford and Worcester County Association of Local Councils Parish Councils Directory. <u>Typescript</u></p> <p>2-12. Registers of electors for Rushwick, With related papers <u>Printed</u></p> <p>(iv) 1-3. Plan and elevations of proposed bus shelter at Rushwick [no scale] (3 copies)</p>	<p>1973-75</p> <p>1965-74</p> <p>1972-73</p> <p>1972</p> <p>1973 and 1976</p> <p>1971</p> <p>1975-79</p> <p>[mid 20th cent.]</p>	<p>paper-good</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p>	<p>493.84</p>
<p>[continued]</p>				

SCHEDULE (continued)

Parcel No.	Description	Date	Condition	Reference
5	<p>(cont'd)</p> <p>(v) Precept upon rating authority for expenses.</p> <p><u>Note</u> The above includes those for St. John in Bedwardine (County) parish, 1957-62.</p> <p>(vi) 1-11. Pamphlets, correspondence and other papers <u>re</u> local government reorganisation.</p> <p><u>Note</u> The above includes Local Government Boundary Commission for England report no. 2, 1973. <u>Printed</u>; Map of England showing government proposals for new counties in England, with proposed names 1971, <u>Scale</u> 20 miles to 1 inch; and map of England showing counties and metropolitan districts, 1972 <u>Scale</u> 20 miles to 1 inch.</p> <p>(vii) Copy of Local Government Boundary Commission for England report No. 1 <u>Printed</u></p> <p>(vii) - (ix) Copy of the County of Worcester (Parish of Broadheath) Confirmation Order. (2 copies) <u>Printed</u>.</p> <p>(x) The Commons Registration (General) Regulations, 1966. <u>Printed</u>.</p> <p>(xi) - (xii) The Financial Statements (parishes) Regulations 1971 (2 copies) <u>Printed</u>.</p> <p>(xiii) Department of the Environment circular 84/71 <u>re</u> Local Government Reorganisation in England. Functions, Areas, and Names. <u>Printed</u>.</p> <p>(xiv) Department of the Environment circular 107/72 <u>re</u> Local Government Reorganisation in England. Area of New Counties. <u>Printed</u>.</p> <p>(xv) Department of the Environment circular 121/72 <u>re</u> Local Government Act 1972. <u>Printed</u></p> <p>(xvi) Department of Environment circular 2/70 Welsh office circular 116/70 <u>re</u> capital programmes. <u>Printed</u>.</p>	<p>1957-76</p> <p>1971-73</p> <p>1972</p> <p>1952</p> <p>1966</p> <p>1971</p> <p>1971</p> <p>1972</p> <p>1972</p> <p>1970</p>	<p>paper, ½ cloth bound - good</p> <p>paper-good</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p>	<p>493.84</p>

SCHEDULE (continued)

Parcel No.	Description	Date	Condition	Reference
5	<p>(cont'd)</p> <p>(xvii) Department of Environment circular 63/72/ Welsh Office circular 119/72 <u>re</u> capital programmes 1972-73. <u>Printed</u></p> <p>(xviii) Department of the Environment circular 86/75/Welsh office circular 155/75 <u>re</u> conservation of wild creatures and wild plants act 1975. <u>Printed.</u></p> <p>(xix) Department of the Environment circular 66/76/Welsh office circular 89/76 <u>re</u> capital programmes <u>Printed.</u></p> <p>National Association of Parish Councils circulars as follows:-</p> <p>(xx) Circular 281 <u>re</u> audit stamp duty, postal arrangements and addresses. <u>Printed</u></p> <p>(xxi) Circular 289 <u>re</u> The Employers Liability (Compulsory Insurance) Act 1969-effect on insurances. <u>Printed.</u></p>	<p>1972</p> <p>1975</p> <p>1976</p> <p>1971</p> <p>1972</p>	<p>paper-good</p> <p>do.</p> <p>do.</p> <p>do.</p>	<p>493.84</p>
6	<p>(i) Circular 185 (2nd revision) <u>re</u> members' allowances <u>Printed.</u></p> <p>(ii) Circular 190 <u>re</u> 'The Free Fifth' in in use. <u>Printed.</u></p> <p>(iii) Circular 250 being a summary of the Ninth National Concurrence of Parish Councillors. <u>Printed.</u></p> <p>(iv) Circular 264 <u>re</u> finances of Parish Council Associations. <u>Printed.</u></p> <p>(v) Circular 275/1971 <u>re</u> reorganisation of Local Government parish boundaries. <u>Printed.</u></p> <p>(vi) Circular 278 <u>re</u> the Associations Advisory Service and Allied Matters. <u>Printed</u></p> <p>(vii) Circular 352 <u>re</u> the Parish Reviews. <u>Printed.</u></p> <p>(viii)-(x) National Association of Parish Councils handbook <u>re</u> Powers and Constitution of Parish Councils. <u>Printed.</u></p> <p>(xi) National Association of Parish Councils Advisory handbook entitled 'Opportunities for Service'. <u>Printed.</u></p>	<p>1972</p> <p>?1960's</p> <p>1969</p> <p>1970</p> <p>1971</p> <p>1971</p> <p>late 1970's</p> <p>1968, 1972 and 1979</p> <p>1948</p>	<p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p>	

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SCHEDULE (continued)

Parcel No.	Description	Date	Condition	Reference
6	<p>(cont'd)</p> <p>(xii)-(xiii) National Association of Parish Councils model standing orders for parish councils and parish meetings (2 copies) <u>Printed</u>.</p> <p>(xiv) The Commons, Open Spaces and Footpaths Preservation Society pamphlet <u>re</u> the powers and duties of parish councils with regard to public rights of way. <u>Printed</u></p> <p>(xv) The Commons, Open Spaces and Footpaths Preservation Society pamphlet <u>re</u> dedication of highways. <u>Printed</u></p> <p>(xvi) Model standing orders and other provisions with respect to the proceedings and business of parish councils. <u>Printed</u>.</p> <p>(xvii) British Records Association memorandum No. 17 <u>re</u> English parish records. <u>Printed</u>.</p> <p>(xviii) Copy of Malvern Hills District Council bye laws in respect of safety at fairgrounds. <u>Printed</u></p> <p>(xix) Copy of Martley Rural District Council building byelaws made under 1936 Public Health Act for the Rural District of Martley. <u>Printed</u></p> <p>(xx) Local Government Boundary Commission for England report No. 286. <u>Printed</u></p> <p>(xxi) OS Sheet No. S085 covering parts of North Claines, Worcester City, Hindlip, Warndon, Spetchley, Whittington, Norton juxta Kempsey, Hallow, Broadheath, Rushwick and Powick [<u>Scale 2½" = 1 mile</u>]</p> <p><u>St. John in Bedwardine (County) Parish Council</u></p> <p><u>Note</u> This was the predecessor Council to Rushwick Parish Council. The council's name was changed to Rushwick in 1962.</p> <p>(xxii) Allotment rents book.</p>	<p>1953</p> <p>1950</p> <p>1949</p> <p>1938</p> <p>1962</p> <p>1979</p> <p>1939</p> <p>1978</p> <p>[1969]</p> <p>[1930] - 52</p>	<p>paper - good</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>paper-good</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>do.</p> <p>paper, ½ cloth bnd- good</p>	<p>493.84</p>

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Accession
No. .10324.....

Continuation
Sheet ⁷.....
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SCHEDULE (continued)

Parcel No.	Description	Date	Condition	Reference
6	<p>(cont'd)</p> <p>(xxiii) Copy of register of public rights of way in St. John in Bedwardine (County) parish.</p> <p>(xxiv) National Association of Parish Council's handbook re the constitution and power of parish councils and parish meetings. <u>Printed</u></p>	1953 1954	paper - good do.	493.84

043.4A

HEREFORD AND WORCESTER RECORD OFFICE
INVENTORY OF RECORDS

~~Donor/Depositor/Vendor~~ Powick Parish Council
per Mrs R Haines
Clerk to Powick Parish Council

Type of accumulation Civil parish archives

Type of Deposit Loan

Other information See also BA 6026, 6305, class 269.9

Acquired 7 Apr 1993

accessioned 27 Oct 1994

by MPT

SCHEDULE

Parcel No.	Description	Date	Reference
	<u>Powick Parish Council</u>		
1	Signed parish council and parish meeting minute book.	1953-64	493.8
2	(i) Signed parish council and parish meeting minutes.	1965-70	b493.8
	(ii) do.	1970-73	
	(iii) do.	1973-83	