

Portsmouth Museums and Records Service

This catalogue was digitised by The National Archives as part of the National Register of Archives digitisation project

NRA 44277



The National Archives

PORTSMOUTH MUSEUMS AND RECORDS SERVICE

**RECORDS OF ST ANDREW'S HOUSE, PORTSMOUTH
1883-1981**

CHU 1/90

Contents

			Page
CHU 1/90/1	MINUTE BOOKS	1906-1955	5
CHU 1/90/2	ADMINISTRATION AND FINANCE PAPERS	1901-1981	5-10
CHU 1/90/3	ANNUAL REPORTS, GUILD (later HOUSE), MAGAZINES, PROSPECTUSES, MISCELLANEA	1883-1957	10-14
CHU 1/90/4	RECORDS OF WINCHESTER DIOCESAN BOARD OF WOMEN'S WORK	1920-1969	14-15
CHU 1/90/5	PHOTOGRAPHS	1950-1952	15

including Portsmouth Diocesan Council for Women's Work. Contents include minute books, administration and finance papers, annual reports, magazines, photographs and miscellanea.

The work of the house began in 1879 in Aldershot and Farnham and removed to Portsmouth in 1884. Portsmouth was then part of the diocese of Winchester. St Andrew's House was built in 1889 as the 'Winchester Diocesan Deaconess House' under the leadership of Mother Emma. Mother Emma founded in St Andrew's a community of sisters whose work included running a home for mothers and babies a home of comfort for the dying. However after some years Mother Emma decided that the work could be better done by Deaconesses. Many of the old community were also ordained deaconesses but new arrivals were ordained deaconesses only. St Andrew's became essentially a place for training students for church work as deaconesses and lay workers at home and abroad. With the building of the College of the Ascension at Selly Oak in 1923 which took away students from the Society for the Propagation of the Gospel, St Andrew's concentrated mainly on work at home through some students still went overseas.

The work of St Andrew's House ceased during the 1939-45 war after its premises were badly damaged by fire. St Andrew's House re-opened in 1945 in much restricted quarters. As the numbers of students increased, it became imperative that new quarters be found and 5 Eastern

Parade, Southsea was acquired and opened in 1952.

By the mid 1950s however, falling numbers of students were beginning to cause worry. A brief period working with and providing a home for St Brigid's House failed to provide the secure financial basis for the future.

There was an attempt to get a temporary amendment of the objects of the charity so that St Andrew's House could be used for the general training of laymen and women. (The original object of the charity was to train women primarily for the diaconate, and subject thereto for lay service.) The Charity Commissioners would not permit such an amendment, although they did say St Andrew's House could be let for such purposes for a term of not more than three years and the rent therefrom to be the income of the original charity. Attempts were made to find a tenant but meanwhile the expenses of maintaining an empty property were considerable.

In 1962 St Andrew's House was sold for use as a nursing home. Chapel furnishings went to South Hayling parish. Other gifts were made to Catherington Retreat House and the Home of Comfort founded by Mother Emma. The proceeds from the sale were invested in a charity known as St Andrew's House Fund, the income of which was to be applied to training women for service in the Church of England primarily as deaconesses and subject thereto as lay workers.

<u>CHU 1/90/1</u>	<u>MINUTE BOOKS</u>	<u>1906-1955</u>
1.	<u>Minutes of Meetings of the Council of Winchester Diocesan Deaconess House at Portsmouth</u>	<u>1906-1930</u>
	1. 23 January 1906 - 21 January 1930	
2.	<u>Minutes of Meetings of the Council of St Andrew's House</u>	<u>1930-1965</u>
	1. 17 February 1930 - 9 February 1955	
	2. 25 October 1960 - 16 July 1965	
3.	<u>Minutes of the Finance Committee</u>	<u>1913-1920</u>
	1. 6 March 1913 - 14 July 1920	
4.	<u>Minutes of the Executive & Standing Committee and Council</u>	<u>1928-1935</u>
	1. 18 January 1928 - 27 November 1935	
5.	<u>Minutes of Sub-Committees, including Special Sub-Committees on Policy and Future Direction</u>	<u>1926-1939</u>
	1. 3 May 1926 - 27 September 1939	
<u>CHU 1/90/2</u>	<u>ADMINISTRATION AND FINANCE PAPERS</u> [These include staff and student records]	<u>1901-1981</u>
1.	Correspondence relating to original purchase of Fawcett Road site and subsequent financing, 1901-1949	

CHU 1/90/2

ADMINISTRATION AND FINANCE

1901-1981

PAPERS [continued]

[These include staff and student records]

2. Personal Files of Staff and Students

1919-1979

1. Adams, Irene
2. Adams, Winifred
3. Allen, Victoria
4. Badeley, Kathleen
5. Barnes, Grace
6. Batcham, J
7. Beeton, Sr Ethel
8. Bell, Marjorie
9. Bennett, Alice
10. Bowman, Gwendoline
11. Brandreth, Rosalind
12. Brodie, May
13. Brown, Gertrude
14. Bullock, Florence
15. Burton, Joan
16. Butler, Gertrude
17. Carter, M G
18. Clay, Noel
19. Clift, Edna
20. Cobbett, Angela
21. Coleby, Gertrude
22. Cook, Winifred
23. Cooper, Gertrude
24. Combe, Ruby
25. Corsellis, Georgina
26. Coventry, Irene
27. Curtin, Joan
28. Datlen, Lois
29. Day, Gwendoline
30. Day, Winifred
31. Dickson, H K
- 31A. Duke, Mary
32. Dunkley, Nina
33. Dunn, M
34. Eloie, Yvonne
35. Evans, Beryl
36. Fieldhouse, C S
37. Finch, Olive

PAPERS [continued]

[These include staff and student records]

2. Personal Files of Staff and Students
[continued]

1919-1979

- 38. Finch, Sylvia
- 38A. Franklin, Joan
- 39. Galbraith, N
- 40. Gibbs, Gladys
- 41. Gould, Bertha
- 42. Gray, M
- 43. Griffin, Enid
- 44. Hailstone, Kitty
- 45. Hale, Elsie
- 46. Hall, Valerie
- 47. Hancock, D
- 48. Hancock, F
- 49. Hansford, Mary
- 50. Hart, Pamela
- 51. Harvey, Barbara
- 52. Harvey, Maud
- 53. Hatch, Grace
- 54. Hewitt, Kathleen
- 55. Hill, Margaret
- 56. Hind, F
- 57. Hobbs, Joyce
- 58. Hougham, Violet
- 59. Howell, A
- 60. Howland, A
- 61. Hunt, Ella
- 62. Hurford, Alma
- 63. Ingram, E
- 64. Kaines-Johnson, E
- 65. Kendrick, Ruth
- 66. Kirkwood, Marjorie
- 67. Lane, Clare
- 68. Lepper, Eileen
- 69. Le Rougetel, Elsie
- 70. Lewis, Ethel
- 71. Lewis, Gwladys
- 72. Line, Jacqueline
- 73. Linecar, Phyllis

PAPERS [continued]

[These include staff and student records]

2. Personal Files of Staff and Students
[continued]

1919-1979

74. Littlewood, Dorothy
75. Lloyd, Marianne
76. Macwhirter, Yvonne
77. Margesson, M
78. Maurice, Beryl
79. Mcleod, M
80. Morgan, Maude
81. Morris, D
82. Muir, Eleonde
83. Neal, Nora
84. Neate, V
85. Needham, Elsie
86. Newton, Margaret
87. Oakley, B
88. Oliver, B
89. Osmond, Phoebe
90. Owen, Gwendoline
91. Parker, Louise
92. Pasmore, Rose
93. Paxton, R
94. Pearson, Lois
95. Penfold, Marjorie
96. Powell, M
97. Razey, Florence
- 98A Rogerson, Joyce
98. Satchell, Agnes
99. Satchell, M
100. Sillar, Lorna
101. Shacklock, Mabel
102. Smee, Irene
103. Solly, Ethel
104. Stephens, Pearl
105. Stoker, L
106. Stretton, Ellen
107. Titheridge, Iris
108. Thomas, Lorna
109. Thompson, J

<u>CHU 1/90/2</u>	<u>ADMINISTRATION AND FINANCE PAPERS</u> [continued] [These include staff and student records]	<u>1901-1981</u>
2.	<u>Personal Files of Staff and Students</u> [continued]	<u>1919-1979</u>
	110. Tull, L	
	111. Twiss, Dorothy	
	112. Walker, Ethel	
	113. Walker, Joyce	
	114. Waters, E	
	115. White, Margaret	
	116. Whitechurch, Isabel	
	117. Wilding, E.	
	118. Wilson, Winifred	
	119. Whitcombe, Annie	
	120. Wyche, K	
	121. Young, Lillian	
	122. St Andrew's House Fellow Servants, 1924-1972 [1 volume]	
3.	<u>Financial Records</u>	<u>1934-1981</u>
	1. Head Deaconess' Discretionary Fund, 1934-1957	
	2. File re Receipts and Expenditure, 1954-1959	
	3. File re Receipts and Expenditure, 1965-1981	
	4. Annual Accounts, 1960	
	5. Annual Accounts, 1961	
	6. Annual Accounts, 1962	
	7. Annual Accounts, 1963	
	8. Annual Accounts, 1965	

CHU 1/90/2 ADMINISTRATION AND FINANCE 1901-1981
PAPERS [continued]
[These include staff and student records]

4. General 1924-1964
 1. Memoranda, reports and copy correspondence re constitution, and future of St Andrew's House, 1926-1939
 2. Miscellaneous general correspondence re St Andrew's House, 1924-1964
 3. Plan of St Andrew's House, 1941

CHU 1/90/3 ANNUAL REPORTS, GUILD (later HOUSE) 1883-1957
MAGAZINES, PROSPECTUSES,
MISCELLANEA

1. Annual Reports 1891-1965
[60 items] not a complete run
2. St Andrew's Guild Magazines 1910-1949
Later known as St Andrew's House Magazine [38 items] not a complete run
3. Miscellaneous 1883-1952
 1. Material re death of Mother Emma: letter from Head Deaconess (printed), private letter from the Bishop of Winchester to the sisters with his condolences, obituary from local paper, 1920

CHU 1/90/3 ANNUAL REPORTS, GUILD (later HOUSE) 1883-1957
MAGAZINES, PROSPECTUSES,
MISCELLANEA [continued]

3. Miscellaneous [continued] 1883-1952
2. Booklet: 'St Andrew's House, Portsmouth, Diocesan Deaconess House. A Short Account of its Work', 1897
 3. Leaflet: 'Winchester Diocesan Deaconess House. What it is and what it is doing', 1893
 4. Laws and byelaws of Winchester Diocesan Deaconess House, Winchester, nd
 5. Order for laying the foundation stone of St Andrew's Chapel & Home [2 copies], c1894
 6. Order of Service for the dedication of a portion of the Winchester Diocesan Deaconess Home, nd [2 copies]
 7. Office for the dedication of the chapel at the Diocesan Deaconess Home, Portsmouth [2 copies], 8 July 1890
 8. Order of Service for the dedication of the Home of Comfort for the Dying, nd
 9. Leaflet: 'Inner Rule. Community of St Andrew, Winchester', nd

3. Miscellaneous [continued]

1883-1952

10. Booklet: 'Biblical Aspect of the Ministry of Women. An Address delivered at a meeting of deaconesses in Farnham Castle', by The Very Rev J S Howson, DD, Dean of Chester, 26 July 1883
11. Order of Service for the Setting Apart of a Deaconess in the Diocese of Southwark, nd
12. Pages from a pamphlet probably entitled 'Anglican Deaconesses'. [Includes a brief history of the Order since 1861 and part of a register of deaconesses in the Anglican Church in 1883, including Mother Emma (Emma M Day) set apart 3 December 1874], c1883
13. Order of Service for the Installation of Head Deaconess of the Diocese and of St Andrew's House, nd
14. The Form and Order for the Blessing of the new St Andrew's House by the Lord Bishop of Portsmouth - the Rt Rev W L S Flemming, DD, [2 copies]. 4 June 1952
15. Prospectus for St Andrew's House, Portsmouth, pre 1939, c1935
16. Prospectus for St Andrew's House, Portsmouth, c1952

CHU 1/90/3 ANNUAL REPORTS, GUILD (later HOUSE) 1883-1957
MAGAZINES, PROSPECTUSES,
MISCELLANEA [continued]

3. Miscellaneous [continued] 1883-1952

17. Pamphlet: 'Deaconesses in the Church of England. A Statement approved by the Diocesan Bishops of the Church of England, by the Church Assembly', 1946
18. Pamphlet: 'The Order of Deaconesses' with a forward by the Rt Rev A T P Williams, DD, Lord Bishop of Durham, Chariman of the Council for the Order of Deaconeses, Church Assembly, 1948
19. Pamphlet: 'Training Women for Church' work'. A survey of the facilities for training offered by the colleges recognised by the Central Council for Women's Church Work, Church Assembly, 1949. [Includes a useful resume of the history of St Andrew's House]
20. Booklet: 'The Handbook of the Central Council for Women's Church Work', 1951
21. Booklet: 'Training for employment as Housemothers and Housefathers in Children's Homes', by the Central Training Council in child Care, Home Office Children's Department, 1955
22. Booklet: 'The Inter-Diocesan Certificate Training for Women's Church Work', nd

CHU 1/90/3 ANNUAL REPORTS, GUILD (later HOUSE) 1883-1957
MAGAZINES, PROSPECTUSES,
MISCELLANEA [continued]

3. Miscellaneous [continued] 1883-1952

23. Visitor's Book: Anniversary of the dedication of the chapel, 1892-1898
24. File of miscellaneous correspondence relating to practical work of certain students, c1954
25. File of correspondence re closure of St Andrew's House, 1960-1965
26. *Dictionary of the Bible*, James Hastings (Ed), Edinburgh, nd (from the Library of St Andrew's House)
27. Box of badges and crucifixes, many with the motto of St Andrew's House, 'Serve the Lord with Gladness', others stamped 'Licensed Lay Worker', or with stamped Diocesan Arms. Also includes a photograph in a case of a young sister ?Mother Emma

CHU 1/90/4 RECORDS OF WINCHESTER DIOCESAN 1920-1969
[later known as the Portsmouth Diocesan
Council for Women's Work]

1. Executive Minutes of Winchester 1920-1926
Diocesan Board of Women's Work

1. Minute Book,
1 December 1920 - 22 November 1926

2. Minutes of Portsmouth Diocesan 1930-1937
Council for Women's Work

1. Minute Book,
24 November 1930 - 10 November 1937

- | | | |
|-------------------|---|------------------|
| <u>CHU 1/90/4</u> | <u>RECORDS OF WINCHESTER DIOCESAN</u>
[later known as the Portsmouth Diocesan
Council for Women's Work] [continued] | <u>1920-1969</u> |
| 2. | <u>Minutes of Portsmouth Diocesan
Council for Women's Work</u>
[continued] | <u>1930-1937</u> |
| 1. | Minute Book,
19 May 1938 - 1 February 1949 | |
| 2. | Minute Book,
15 October 1957 - 21 October 1969 | |
| 3. | <u>Miscellaneous</u> | <u>1964</u> |
| 1. | Diocese of Portsmouth Report
on Organisation of Diocesan
Council for Social Work, 1964 | |

- | | | |
|-------------------|---|------------------|
| <u>CHU 1/90/5</u> | <u>PHOTOGRAPHS</u> | <u>1950-1952</u> |
| | Photographs of St Andrews House
[7 items], 1950-1952 | |

Retyped:
March 2004