



Archives

Repository Royal College of General Practitioners GB2134**Collection: ACE College - Central Records****Creator(s):** Royal College of General Practitioners**Administrative History:** The Royal College of General Practitioners was created in 1952.**Immediate Source of Acquisition** Transferred from Departments**Scope and Content** Records created by Central Departments**Note:** For access contact Heritage@rcgp.org.uk

Sub Fonds: Finance Records ACE D

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Reference: GB2134 ACE D Finance Records**Creation dates:** 1958-2007**Scope and Content :** Records of finance bodies and officers, including Finance Committee (1964-); Appeals etc
Series

Series D1-8

D1. Finance Committee minutes, 1964-2007*Minutes of meetings of Finance Committee.**The Finance and General Purposes Committee was split in two in 1964, when separate Finance and General Purposes Committees were constituted.**[See Personal Papers Patrick Byrne, B BYR C 2-5, for material relating to Byrne's involvement with the Finance Committee, Byrne was President of the College, 1973-76]***D2. Finance Committee papers, 1964-1978***Supporting papers for meetings of the Finance Committee.**Several gaps 1976-1978.**[See Personal Papers Patrick Byrne, B BYR C 2-5, for material relating to Byrne's involvement with the Finance Committee, Byrne was President of the College, 1973-76]***D3. Appeal Committee minutes, 1958-1983***Minutes of the Appeals Subcommittee (1958), the (renamed) Foundation Fund Steering Committee (1959), the (renamed) Endowment Steering Committee (1959), then minutes of Appeal Committee (1961-1982), and Fundraising Committee (1982-).**A temporary Appeals Subcommittee of the Finance and General Purposes Committee was formed in 1958, re-named the Foundation Fund Steering Committee in 1959, then the Endowment Steering Committee. It was re-formed in 1961 as an Appeal Committee, and met periodically to conduct appeals. It changed its name in 1982 to the Fundraising Committee.**[See Personal Papers Patrick Byrne, B BYR C 2-5, for material relating to Byrne's involvement with the Appeal Committee, 1968, Byrne was President of the College, 1973-76]*

D4. Appeal Committee papers, 1959-1987

Supporting papers for meetings of the Foundation Fund Steering Committee, the (renamed) Endowment Steering Committee, and the (renamed) Appeal Committee Gap 1983-1985.

[See Personal Papers Patrick Byrne, B BYR C 2-5, for material relating to Byrne's involvement with the Appeal Committee, 1968, Byrne was President of the College, 1973-76]

D5. Investment Committee minutes, 18 August 1971-6 November 1980

Minutes of meetings of Investment Committee (initially as an ad hoc meeting to discuss investments).

D6. Financial Reports, 1953-1973

Financial reports, balance sheets and accounts.

D7. Financial Report papers, 1953-1964

Papers concerning and drafts of financial reports, balance sheets and accounts.

D8. Finance correspondence, 1953-1974

Correspondence on financial matters.

File Level Listing

A CE D 1 Finance Committee minutes, 1964 - 2007

Minutes of meetings of Finance Committee.

N.B. The Finance and General Purposes Committee was split in two in 1964, when separate Finance and General Purposes Committees were constituted.

[See Personal Papers Patrick Byrne, B BYR C 2-5, for material relating to Byrne's involvement with the Finance Committee, Byrne was President of the College, 1973-76]

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|---------------------|--|--|
| A CE D 1 - 1 | Royal College of General Practitioners Finance Committee
Minutes, mostly signed, of meetings of Finance Committee.
<i>N.B. Minutes of meeting of 22 January 1970 are missing.</i> | 16 February 1964
- 9 August 1972 |
| A CE D 1 - 2 | Minutes, mostly signed, of meetings of Finance Committee.
<i>N.B. Minutes of meeting of 21 January 1982 are missing.</i> | 22 November 1972
- 25 February 1982 |
| A CE D 1 - 3 | Finance Committee minutes
Minutes, mostly signed, of meetings of Finance Committee.
<i>N.B. Missing minutes: 1 Dec 1983; 13 Mar 1987; 4 Dec 1987-13 Oct 1989; 19 Apr 1990; 6 Dec 1991</i>
<i>Date details: 20 Jan 1983-15 Sep 1983; 29 Feb 1984-30 Jan 1986; 12 June 1987-18 Sep 1987; 25 Apr 1989-25 Jan 1990; 28 Jung 1990-19 Sep 1991; 4 Mar 1992-25 July 1995.</i> | 20 January 1983
- 25 July 1995 |
| A CE D 1 - 4 | Finance Committee minutes
Minutes, mostly signed, of meetings of Finance Committee.
<i>Item: Mostly on acid free paper.</i> | 1 August 1996
- 26 August 2007 |

A CE D 2 Finance Committee papers, 1964 - 1978

Supporting papers for meetings of the Finance Committee.

N.B. [See Personal Papers Patrick Byrne, B BYR C 2-5, for material relating to Byrne's involvement with the

Finance Committee, Byrne was President of the College, 1973-76]

- A CE D 2 - 1** Supporting papers for meetings of Finance Committee, including duplicate minutes and reports. **February 1964
- May 1965**
- A CE D 2 - 2** Supporting papers for meetings of Finance Committee mainly duplicate minutes with some reports. **1965
- January 1968**
- A CE D 2 - 3** Supporting papers for meetings of Finance Committee including duplicate minutes, agendas, reports, financial statements and correspondence. **January 1969
- December 1978**

A CE D 3 Appeal Committee minutes, 1958 - 1983

Minutes of the Appeals Subcommittee (1958), the (renamed) Foundation Fund Steering Committee (1959), the (renamed) Endowment Steering Committee (1959), then minutes of Appeal Committee (1961-1982), and Fundraising Committee (1982-).

N.B. A temporary Appeals Subcommittee of the Finance and General Purposes Committee was formed in 1958, re-named the Foundation Fund Steering Committee in 1959, then the Endowment Steering Committee. It was re-formed in 1961 as an Appeal Committee, and met periodically to conduct appeals. It changed its name in 1982 to the Fundraising Committee.

[See Personal Papers Patrick Byrne, B BYR C 2-5, for material relating to Byrne's involvement with the Appeal Committee, 1968, Byrne was President of the College, 1973-76]

- A CE D 3 - 1** Minutes, mostly unsigned, of the Appeals Subcommittee (1958) of the Finance and General Purposes Committee, renamed the Foundation Fund Steering Committee (1959), and then the Endowment Steering Committee (1959). **1 May 1958
- 27 November 1959**
- A CE D 3 - 2** **College of General Practitioners Appeals Committee Minutes**
Minutes, mostly signed, of the Appeal Committee (1961-1963) and 1974 (2 meetings only)
N.B. See ACE D3-3, for minutes of meetings 16 September 1965 - 15 October 1969. **15 February 1961
- 6 December 1974**
- A CE D 3 - 3** **Royal College of General Practitioners Appeal Committee**
Appeal Committee correspondence and reports (1959-1963), followed by minutes, mostly signed, of meetings from 16 September 1965 to 15 October 1969. **1959
- 15 October 1969**
- A CE D 3 - 4** **Royal College of General Practitioners Appeal Committee**
Signed minutes of Appeal Committee meetings (1979-1981), and agendas and minutes of Fundraising Committee meetings of 24 February and 11 May 1982 (unsigned), 2 November 1982 (signed) and 17 February 1983 (unsigned). **29 May 1979
- 17 February 1983**

A CE D 4 Appeal Committee papers, 1959 - 1987

Supporting papers for meetings of the Foundation Fund Steering Committee, the (renamed) Endowment Steering Committee, and the (renamed) Appeal Committee

N.B. [See Personal Papers Patrick Byrne, B BYR C 2-5, for material relating to Byrne's involvement with the Appeal Committee, 1968, Byrne was President of the College, 1973-76]

- A CE D 4 - 1** Supporting papers for the Foundation Fund Steering Committee and the (renamed) Endowment Steering Committee, including duplicate minutes, agendas, reports and correspondence. **11 February 1959
- 4 December 1959**
- A CE D 4 - 2** Supporting papers for meetings of Appeal Committee, including **26 April 1959**

- duplicate minutes, agendas, reports and correspondence. - **March 1967**
Item: Appeal brochures, 1959 and 1965.
- A CE D 4 - 3** Supporting papers for meetings of Appeal Committee, including duplicate minutes, agendas, reports and correspondence. **March 1969**
Item: Collated details of deeds of covenant and donations received from companies, college members and private individuals, 1959-1969. - **July 1970**
Collated details of deeds of covenant made by faculty members and associates (summarised by faculty only), 1960-1970.
- A CE D 4 - 4** Correspondence relating to Appeal Committee including some supporting papers, duplicate minutes, agendas and reports. **June 1972**
Item: List of companies approached regarding appeal. - **March 1978**
List of individual members, arranged by faculty, who had made covenants to the College, c1965-1976.
Endowment Appeal brochure, 1972.
- A CE D 4 - 5** List of potential donors (companies) with note if previous appeal contributors. **October 1978**
- **June 1979**
- A CE D 4 - 6** **RCGP Appeal 1979** **1979**
Notes of companies approached for funding and committee members responsible.
- A CE D 4 - 7** **Appeal 1979 General Correspondence** **June 1979**
Correspondence relating to fundraising and approaches to industry. - **December 1979**
Item: Appeal brochure (design layout), 1979.
- A CE D 4 - 8** Correspondence and supporting papers relating to fundraising, particularly Appeal 1980, with some notes of donations. **October 1979**
Item: Programme for reception by HRH Prince Philip at Buckingham Palace, (4 March 1980) - **May 1982**
Appeal brochure, 1980.
- A CE D 4 - 9** **Appeal 1980 General Correspondence** **January 1980**
Correspondence relating to fundraising and approaches to industry. - **February 1982**
- A CE D 4 - 10** Weekly returns listing donations (from members, private individuals and companies) and line graph showing progress of Appeal 1980. **December 1979**
- **March 1982**
- A CE D 4 - 11** Supporting papers for meetings of Appeal Committee, re-named Fund-Raising Committee, mainly correspondence with some duplicate minutes and agendas. **December 1981**
- **May 1983**
- A CE D 4 - 12** Lists of donations made by companies in 1985-1987 with some related papers. **September 1985**
- **August 1987**

A CE D 5 Investment Committee minutes, 18 August 1971 - 6 November 1980
Minutes of meetings of Investment Committee (initially as an ad hoc meeting to discuss investments).

A CE D 5 - 1	College of General Practitioners Investments Minutes, mostly signed, of meetings of Investments Committee (initially called an ad hoc meeting to discuss investments). <i>N.B. Minutes of meetings from 28 July 1978 to prior to 19 October 1979 are missing.</i>	18 August 1971 - 6 November 1980
A CE D 6 Financial Reports, 1953 - 1973 Financial reports, balance sheets and accounts.		
A CE D 6 - 1	College of General Practitioners Financial Reports 1953-1972 Printed financial reports, balance sheets and accounts.	1953 - 1972
A CE D 6 - 2	College of General Practitioners Financial Report 1973 Printed financial report, balance sheets and accounts.	31 March 1973
A CE D 7 Financial Report papers, 1953 - 1964 Papers concerning and drafts of financial reports, balance sheets and accounts.		
A CE D 7 - 1	Papers concerning and drafts of financial reports, balance sheets and accounts, including statement of estimated income and expenditure and available funds for 1953, and signed and/or annotated financial reports for 1957, 1958, 1961 and 1964.	1953 - 1964
A CE D 8 Finance correspondence, 1953 - 1974 Correspondence on financial matters.		
A CE D 8 - 1	Coutts and Co. [1953] prior to 1964 Correspondence with Coutts and Co., the College's bankers.	1953 - 1963
A CE D 8 - 2	Correspondence concerning financial matters, including President's Hospitality Fund. <i>Item: Memo concerning alleged fraud (1953).</i>	1953 - 1959
A CE D 8 - 3	Correspondence concerning financial matters.	1960 - 1964
A CE D 8 - 4	Correspondence relating to College staff pension and life assurance scheme with draft, unsigned trust deeds and rules regarding staff superannuation fund.	1962 - 1963
A CE D 8 - 5	Budget 11 Jan. 1960 - 6 Jan. 1964 Papers and correspondence concerning College budget.	11 January 1960 - 6 January 1964
A CE D 8 - 6	Report of Cooper Brothers & Co. with regard to the accounting system of the College and the related staffing arrangements, together with related notes and correspondence.	27 October 1963 - 7 January 1965
A CE D 8 - 7	Correspondence and reports, mostly concerning financial matters (but including a report on self-medication), of Dr. Stuart Carne, Honorary Treasurer.	1969 - 1970
A CE D 8 - 8	Sir Charles Hayward Foundation Correspondence, mainly draft letters, relating to RCGP appeal to fund a Medical Director of Studies to oversee standards in post-graduate training schemes.	October 1971 - December 1974

A CE D 8 - 9

Rutherford's - Accountants

Correspondence including investments, successor to Ancrum Evans, draft report "An Examination of College finances" [May 1973]; President's fund, appeal.

Item: Ancrum Evans was a partner in this firm

**September 1968
- November 1979**