

GLAMORGAN RECORD OFFICE/ARCHIFDY MORGANNWG

Reference code: GB 0214 DXNO20

Title: Colwinston and Llysworney Women's Institute

Dates : 1963-1997

Level of description: Fonds

Extent and medium: 0.03 cubic metres (1 box, 1 large vol)

Name of creator(s): Colwinston Women's Institute

Administrative/biographical history

Archival history

Immediate source of acquisition

Deposited at Glamorgan Record Office by Colwinston Women's Institute on 24 April 1968 (DXNO20/1) and 20 February 2001 (DXNO20 remainder).

Scope and content

Scrapbook, minutes 1963-1996 and record books 1966-1997, attendance register 1981-1986, cash books 1982-1989, programmes, correspondence and printed material 1972-1993.

Appraisal, destruction and scheduling information

All records which meet the collection policy of the Glamorgan Record Office have been retained.

Accruals

Accruals are possible

System of arrangement

Conditions governing access

Items containing information on named individuals may be restricted in accordance with the Data Protection Act and Record Office policy

Conditions governing reproduction

Normal Glamorgan Record Office conditions apply.

Language/scripts of material

Physical characteristics and technical requirements

Good / fair condition

Finding aids

Detailed list available.

Existence and location of originals

Existence and location of copies

Related units of description

Glamorgan Federation of Women's Institutes

Publication note

Note

Archivist's note

Compiled by Richard Morgan for the Glamorgan Record Office.

Rules or conventions

This description follows Glamorgan Record Office guidelines based on ISAD(G) compatible cataloguing guidelines for fonds level descriptions used by the Archives Network Wales.

Date of description

April 1965

COLWINSTON AND LLYSWORNEY WOMEN'S INSTITUTE**DXNO20**

| | | |
|------------|---|-----------|
| DXNO20/1 | Scrapbook containing newscuttings, photographs and other items compiled for Women's Institutes Jubilee, 1965 [1 vol] | 1965 |
| DXNO20/2/1 | Committee minutes [1 booklet] | 1963-1965 |
| DXNO20/2/2 | Committee minutes [1 booklet] | 1965-1966 |
| DXNO20/2/3 | Committee minutes (not deposited) [1 booklet] | |
| DXNO20/2/4 | Committee minutes [1 booklet] | 1970-1973 |
| DXNO20/2/5 | Committee minutes [1 booklet] | 1973-1982 |
| DXNO20/2/6 | Committee minutes [1 booklet] | 1982-1990 |
| DXNO20/2/7 | Committee minutes [1 booklet] | 1990-1996 |
| DXNO20/3/1 | Record book minutes [1 booklet] | 1966-1968 |
| DXNO20/3/2 | Record book minutes [1 booklet] | 1969-1971 |
| DXNO20/3/3 | Record book minutes [1 booklet] | 1972-1976 |
| DXNO20/3/4 | Record book minutes [1 booklet] | 1976-1985 |
| DXNO20/3/5 | Record book minutes [1 booklet] | 1985-1990 |
| DXNO20/3/6 | Record book minutes [1 booklet] | 1991-1994 |
| DXNO20/3/7 | Record book minutes [1 booklet] | 1994-1997 |

COLWINSTON AND LLYSWORNEY WOMEN'S INSTITUTE

DXNO20

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|---------------|---|-------------|
| DXNO20/4 | Attendance register [1 folding paper] | 1981-1986 |
| DXNO20/5/1 | Petty cash book [1 booklet] | 1982-1987 |
| DXNO20/5/2 | Petty cash book [1 booklet] | 1986-1989 |
| DXNO20/6 | Drafts for publication on work of Colwinston Women's Institute [1 file] | 1990 |
| DXNO20/7/1 | Programme for Village Craft and Produce Show [1 paper] | 6 Sep 1997 |
| DXNO20/7/2 | National Federation of Women's Institutes. Notes on Public Affairs Resolutions for the Triennial General Meeting [1 booklet] | 1997 |
| DXNO20/7/3 | National Federation of Women's Institutes. <i>Promote Your Women's Institute</i> , 11-24 September 1997 [1 booklet] | 1997 |
| DXNO20/7/4 | National Federation of Women's Institutes. <i>Triennial General Meeting. Special and Constitutional Resolutions</i> [1 booklet] | 1997 |
| DXNO20/7/5 | National Federation of Women's Institutes. Triennial General Meeting and National Conference, Birmingham, June 1997. Centenary of Women's Institute [1 booklet] | 1997 |
| DXNO20/8/1 | Open letter from President to members urging attendance at meetings for speakers [1 paper] | 24 May 1974 |
| DXNO20/8/2, 3 | Letter from Ministry of Education 18 December 1991 and letter from John Smith, MP for Vale of Glamorgan, 21 November 1991 regarding funding for further education of adults [1 papers] | 1991 |

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|---------------|--|--------|
| DXNO20/8/4, 5 | Copy letter from Correspondence Secretary to Heritage Lottery Fund 10 June 1996 and reply 22 July 1996 regarding Dyffryn Gardens [2 papers] | 1996 |
| DXNO20/8/6 | Christmas and New Year greetings card illustrating members of parliament on the Terrace, Houses of Parliament, c.1900-1914 [1 printed card] | c.1996 |
| DXNO20/9/1 | Committee report [2 papers] | 1972 |
| DXNO20/9/2 | Committee report [2 papers] | 1977 |
| DXNO20/10 | National Federation of Women's Institutes. <i>Procedure at Meetings</i> (London. Revised 1964) [1 booklet] | 1964 |
| DXNO20/11 | <i>Denman College</i> . Booklet describing work of the college (National Federation of Women's Institutes 1973) [1 booklet] | 1973 |