

GLAMORGAN RECORD OFFICE/ARCHIFDY MORGANNWG

Reference code: GB 0214

Title:

Dates :

Level of description: Fonds
Sub-fonds
Series
Sub-series
File
Item

Extent and medium: [] cubic metres ([] boxes, rolls, items, etc)

Name of creator(s):

Administrative/biographical history

Archival history

Immediate source of acquisition

Scope and content

Appraisal, destruction and scheduling information

Select:

All records which meet the collection policy of the Glamorgan Record Office have been retained.

Items which do not conform to the GRO collection policy have been returned to the depositor/transferred to.....

Sampled: : *record the sampling method used at the appropriate level*

Duplicates and ephemera destroyed/returned to depositor

Accruals

Select:

Accruals are not expected

Accruals are possible

Accruals are expected

Accruals are expected on [*date*]

System of arrangement

Conditions governing access

Select:

Open access

Items containing information on named individuals may be restricted in accordance with the Data Protection Act and Record Office policy

Written permission is required before the archives can be consulted. Researchers should complete the relevant form on permission to access closed records, or apply for a staff member to undertake the search

Closed until [] or Personal files were closed until []

Conditions governing reproduction

Normal Glamorgan Record Office conditions apply.

Language/scripts of material

Physical characteristics and technical requirements

Select:

Good condition

Fair condition

Poor Condition

Unusable

[See conservation guide in searchroom - **give more detail**]

Finding aids

Select:

Detailed list available.

Detailed list available at (other location, i.e. National Library of Wales, West Glamorgan Archive Service, etc).

[Give date of compilation of other versions of the list mentioned here and any revisions]

Existence and location of originals

If applicable

Existence and location of copies

If applicable

Related units of description

Publication note

Note

Archivist's note

Compiled by [*cataloguer's name*] for the Glamorgan Record Office, with reference to [*name any publications used*].

Rules or conventions

This description follows Glamorgan Record Office guidelines based on ISAD(G) compatible cataloguing guidelines for fonds level descriptions used by the Archives Network Wales.

Date of description

[Include date of any revisions]

DECONGMARR23/1	Marriage register [1 volume]	1938-1950
DECONGMARR23/2	Marriage register [1 volume]	1950-1960
DECONGMARR23/3	Marriage register [1 volume]	1961-1970
DECONGMARR23/4	Marriage register [1 volume]	1971-1981