

**GLAMORGAN RECORD OFFICE/ARCHIFDY MORGANNWG**

**Reference code: GB 214**

**Title:**

**Date(s)**

**Level of description:**

**Extent:**

**Name of creators**

**Administrative/Biographical history**

**Scope and content**

**Appraisal, destruction and scheduling information**

**Conditions governing access**

**Conditions governing reproduction**

**Language/Scripts of material**

**Physical characteristics and technical requirements**

**Finding aids**

**Related units of description**

**Date(s) of descriptions**

The English Congregational cause in Barry dates from 1889 when a meeting, convened by the Reverend John Williamson of Cardiff, was held to consider establishing a church. Shortly afterwards, on 3 January 1890, the decision was taken to lease land from the Barry Estate Company Limited on the corner of Windsor Road and Porthkerry Road and to establish a church-cum-school, which opened on 27 May 1890.

The Sunday School was completely re-built in 1899-1900 and a church was erected in 1903-1904.

The early history of the cause is given in the 'History of Congregationalism in Cardiff and District' edited by John Williamson (1920), and in the church Records Book DECONG10/2; the general history is set out in T Glanville Jones 'Windsor Road United Reformed Church, Barry. The First Hundred Years, 1890-1990' (1990)

**Church meetings**

DECONG10/1	Church meetings minute book [1 volume]	1974-1985
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**Church history**

DECONG10/2	Records Book containing Declaration of Faith and Church Order, Historical Account of the church Minutes Collections Roll of church members Register of burials at cemetery [5 entries only] [1 volume]	1890-1915 1890-1899 1890-1914 1901-1902
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DECONG10/3	'History of Congregationalism in Cardiff and District' edited by John Williamson, published by The Educational Publishing Company Limited, Cardiff [1 volume, printed]	1920
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DECONG10/4	'Albert Spicer, 1847-1934. A Man of his Time by one of his Family' (London) On the flyleaf: acknowledgement of gift of the volume by JC Merritt to the records of the history of the church, 5 June 1939. Spicer laid the foundation stone 10 June 1903 [1 volume]	1938
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**BARRY, WINDSOR ROAD,  
ENGLISH CONGREGATIONAL CHURCH**

**DECONG10**

**Deacons and Elders' Meetings**

DECONG10/5	Deacons' Meetings minute book [1 volume]	1889-1897
DECONG10/6	Deacons' Meetings minute book [1 volume]	1897-1921
DECONG10/7	Deacons' Meetings minute book [1 volume]	1921-1939
DECONG10/8	Deacons' Meetings minute book [1 volume]	1940-1957
DECONG10/9	Deacons' Meetings minute book [1 volume]	1957-1964
DECONG10/10	Deacons' Meetings minute book [1 volume]	1964-1969
DECONG10/11	Deacons' and Elders' Meetings minute book [1 volume]	1969-1975
DECONG10/12	Elders' Meetings minute book [1 volume]	1976-1986

**Financial records**

DECONG10/13	Account book: contributions, Sunday School contributions and bank charges [1 volume]	1899-1911
DECONG10/14	Account book: receipts and expenditure [1 volume]	1947-1977
DECONG10/15	Building Fund account book [1 volume]	1899-1913
DECONG10/16	Financial statements [4 papers]	1922

**Communion Services**

DECONG10/17	Communion services attendance register [1 volume]	1891-1892
DECONG10/18	Communion services attendance register [1 volume]	1902-1905

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**DECONG10**

DECONG10/19	Communion services attendance register [1 volume]	1906-1912
	<b>Sunday School</b>	
DECONG10/20	Sunday School Teachers' Meeting minute book [1 volume]	1892-1893
DECONG10/21	Sunday School Teachers' Meeting minute book [1 volume]	1893-1898
DECONG10/22	Sunday School Teachers' Meeting minute book [1 volume]	1898-1906
DECONG10/23	Sunday School Teachers' Meeting minute book [1 volume]	1907-1928
DECONG10/24	Teachers' / Junior Staff Committee minute book [1 volume]	1928-1952
DECONG10/25	Register of Sunday School, recording scripture readings and recitals, texts, totals of scholars, with diary 1903- 1926 and obituary 1902-1933 [1 volume]	1902-1933
DECONG10/26	Members' register [including record of services 1927-1933 with attendance figures and remarks, diary 1928-1933, and lists of abstainers from alcoholic beverage 1907] [1 volume]	1903-1914
DECONG10/27	Sunday School hymn sheets, orders of service and worship, compiled by JC Meggitt [1 volume]	1900-c1926

**Band of Hope and Temperance Workers**

DECONG10/28	Band of Hope Committee Meeting minute book [also includes Temperance Workers Meeting minutes 1900, 1905] [1 volume]	1892-1899, 1906
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**Correspondence and papers relating to new school  
and church**

DECONG10/29	Correspondence relating to the appeal for funds towards the church building and Sunday School fund and church furniture [1 bundle]	1897, 1899-1905
DECONG10/30-34	Plans and sections of church and adjoining buildings by W Ernest Knapman, architect, Pembroke Chambers, Barry [5 plans]	c1904
DECONG10/35	Appeal for contributions to church building fund [1 paper, printed; also 1 duplicate]	Aug 1899
DECONG10/36	Appeal for contributions to church building fund [1 paper, printed; also 1 duplicate]	c1903
DECONG10/37	Invitation card to formal laying of the foundation stone of the new church by Albert Spicer, Esquire, JP [1 paper card]	10 Jun 1903
DECONG10/38	Page from 'The Examiner' describing ceremony and new church [1 paper, with illustration of church]	18 Jun 1903
DECONG10/39	Papers relating to costs of new church and contributions [6 papers]	1903
DECONG10/40	Description of new church [1 paper]	c1903
DECONG10/41	Bill of additions and deductions to contract for the church (‘Mr Knapman’s statement’) [1 file]	nd
DECONG10/42	List of errors and omissions in building account [1 file]	20 Dec 1904

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**DECONG10**

DECONG10/43	Record of work done in connection with the church ('Mr DG Price's statement') [1 file]	no date
DECONG10/44	Correspondence regarding stained glass in church [5 papers]	1903
DECONG10/45	Correspondence regarding purchase of organ [12 papers]	1903
<b>Correspondence concerning ministers</b>		
DECONG10/46	Letters from the Reverend CJ Clarke to JC Meggitt and members of Windsor Road church; testimonials relating to Clarke's appointment as minister at Windsor Road church 1901; his illness 1903-1904; and his resignation 1909 [1 bundle]	1903-1909
DECONG10/47	Letters from the Reverend CH Shave to JC Meggitt relating to Shave's resignation from Windsor Road pastorate 1900-1901; letter of good wishes from Shave to Meggitt 1909-1918 concerning his personal experiences and career [1 bundle]	1900-1918
DECONG10/48	Correspondence relating to the Reverend WM Girdwood's order of service, stipend, pastorate and resignation [1 bundle]	1916-1918
DECONG10/49	Correspondence relating to the resignation of the Reverend RH Lomas and other members of the church over the issue of church policy towards young members and dancing [see also DECONG10/94 relating to St.Francis-on-the-Hill] [1 bundle]	1920-1921
<b>Miscellaneous correspondence</b>		
DECONG10/50	General correspondence [1 bundle]	1916-1936
DECONG10/51	Correspondence relating to Red Cross Hospital in church school premises; also with tenancy agreement and plan of proposed hospital [1 bundle]	1917-1918 3 May 1917

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**DECONG10**

DECONG10/52	Correspondence relating to Red Cross Hospital adjoining church; including 2 blueprints (plan and section) [1 file]	1918
	<b>Legal and insurance papers</b>	
DECONG10/53	Contact for construction of new church between David Griffith Price, Penarth, builder, and Trustees	26 Feb 1903
	Bond, same date, of Price (Contractor); Emlyn Jones of Penarth, ironmonger; and David Rees Price of Penarth, builders manager, to Trustees, to perform conditions in contract	Nov 1902
	General provisions and specification of works (under superintendence of WE Knapman, architect, Barry) [1 file; paper]	
DECONG10/54	Lease for 99 years [cancelled; not completed] between the Barry Estate Company Limited and Trustees, of piece of land part of the Barry Estate, whereon the Trustees have erected a school chapel, schoolroom or place of religious worship [1 paper]	11 Jun 1891
DECONG10/55,56	Lease for 99 years and Trust Deed between the Barry Estate Company Limited and Trustees	24 Sep 1904
	Land fronting Windsor Road, Porthkerry Road and Romilly Road, with chapel, schoolroom or place of religious worship and other buildings; in Barry [1 paper deed and copy; typescript]	
DECONG10/57	Aircraft and Bombardment insurance policy also provisional valuation of church [1 file; paper]	1916 1915
DECONG10/58	Fire insurance policy with endorsements and related papers [1 bundle; paper]	1920 1930-1947
DECONG10/59	Personal Accident, Sickness and Disease insurance policy and letter relating to bazaar insurance also renewal list [3 papers]	1932 1954

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**DECONG10**

DECONG10/60	Promissory notes relating to loan on manse also related letter [6 papers]	1923 1933
DECONG10/61	Property Owners' Liability insurance policy [1 paper]	1932
DECONG10/62	Employers' Liability policy with related letter [2 papers]	1907 1930
DECONG10/63	Third Party policy for church and school [1 paper]	1932
DECONG10/64	Church Collective Policy; with sections for fire, storm damage, employers' liability, public liability, burglary, voluntary workers, boiler, ministers' sickness and accident [12 papers]	1958
<b>Church manuals, magazines, reports and other printed records</b>		
DECONG10/65-86	Church manuals [22 booklets]	1895-1915, 1920
DECONG10/87	Church magazine [1 booklet]	Jun 1940
DECONG10/88	Church magazine [1 booklet]	Aug 1951
DECONG10/89	List of officers and members of Barry District Free Church Council [1 paper]	1902-1903
DECONG10/90	Annual report [1 paper]	1924
DECONG10/91	'Reform in Sunday School Methods. A paper read at the Autumnal Assembly of the Congregational Union of England and Wales', 17 Oct 1901 by Alderman JC Meggitt (3 <sup>rd</sup> edition) [1 booklet]	1905
DECONG10/92	Opening of New Church. Organ recital by Amos Keay [1 booklet]	26 May 1904



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**DECONG10**

DECONG10/93	Statement of accounts and report [1 paper]	1923
DECONG10/94	‘A Church in the Making. St. Francis-on-the-Hill Free Church, formally The Christian Fellowship, Barry, 1921-1927’ description of covenant, constitution, history and activities [1 booklet; printed]	1921-1927
DECONG10/ 95	Presentation to late ‘esteemed superintendents’ JC Meggitt JP and ML Cochrane [1 paper programme; also duplicate]	16 Dec 1934
DECONG10/96	Order of Worship, number 65 [1 booklet]	28 Jun 1936
DECONG10/97	Jubilee celebrations [1 paper programme; also copy]	26 & 27 May 1940
DECONG10/98	Special Service of Re-Dedication [1 paper programme; also copy]	6 Oct 1946
DECONG10/99	The Ordination of Frederick Herman Kaan to the pastorate [1 paper programme]	6 Jul 1955
DECONG10/100	Order of service and hymns of Morning Service for BBC television broadcast [1 paper booklet]	16 Sep 1962
DECONG10/101	International Festival of Nine Lessons and Carols, 3 <sup>rd</sup> Sunday in Advent [1 paper booklet; also copy]	1963
DECONG10/102	International Festival of Nine Lessons and Carols [1 paper booklet; typescript]	12 Dec 1965
DECONG10/103	Arts Festival Service (Glamorgan College of Education Barry) [1 paper programme]	19 Mar 1972
DECONG10/104	Induction of the Reverend T Glanville Jones [1 paper programme; also 2 duplicate copies]	6 & 7 Oct 1980
DECONG10/105	The Congregational Magazine (Cardiff and District Board) [1 booklet]	Dec 1919

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DECONG10/106	Notice of meeting of church members [1 paper; unused]	no date
<b>Miscellaneous records</b>		
DECONG10/107	Volume relating to the visit of the South Wales English Congregational Union: programme, list of delegates, hosts, members of hospitality committee, helpers and waitresses, cuttings from 'Barry Dock News' And minutes [1 volume]	3 Apr 1908  31 Mar & 1 Apr 1908
DECONG10/108	Postcard photograph of church exterior [1 postcard; 7 duplicates]	c1904-20
DECONG10/109	Church engagements diary [1 volume]	Mar 1943- Mar 1944
DECONG10/110	Book of Remembrance: record of members serving in armed forces; with enclosed letter from Town Clerk of Borough of Barry regarding Victory Day celebrations on 8 June 1946 and UNESCO leaflet [1 volume; also 4 enclosed papers]	c1945  18 May 1946  c1958
DECONG10/111	Visitor's book to church [1 volume]	1956-1972
<b>UNITED REFORMED CHURCH, WINDSOR ROAD, BARRY</b>		
DECONG10/112	Details of a festival of flowers and centenary celebrations	1990