

Reference code(s): GB 0214 DCABCAE

Title: Caerphilly Citizens Advice Bureau records

Creation date(s): 1964-1995

Level of description: Fonds

Extent: 0.36 cubic metres

Name of creator(s): Caerphilly Citizens Advice Bureau

CONTEXT

Administrative/Biographical history: Citizens Advice Bureaux are run as independent local charities, where volunteers give legal, consumer and welfare advice. Caerphilly Citizens Advice Bureau has been active since 1964.

CONTENT

Scope and content/abstract: Records of the Caerphilly Citizens Advice Bureau including day-books, 1964-1989; records relating to legal aid sessions, 1979-1989; correspondence, 1972-1989; case records, 1989-1995

ACCESS AND USE

Language/scripts of material: English

System of arrangement: Arranged chronologically by record series

Conditions governing access: Items containing information on named individuals maybe restricted in accordance with the Data Protection Act 1998 and Glamorgan Record Office policy.

Conditions governing reproduction: Normal Glamorgan Record Office conditions apply

Finding aids: A handlist is available at the Glamorgan Record Office

ARCHIVAL INFORMATION

Accruals: Accruals are possible

Archival history:

Immediate source of acquisition: Deposited at the Glamorgan Record Office by the manager of the Caerphilly Citizens Advice Bureau, 1988-1997.

ALLIED MATERIALS

DESCRIPTION NOTES

Archivist's note: Compiled by David Morris for the ANW project. The following source was used for compilation: Glamorgan Record Office finding aids.

Rules or conventions: Description follows Archives Network Wales guidelines based on ISAD(G) second edition; AACR2 and LCSH.

Date(s) of descriptions: July 2005
