

Records of Trinity Congregational Church, Queen Street, Reading, 1846-1979.
(48 vols, 45 bdls, 27 docs)

Deposited in April 1980 (acc. 2523); May 1980 (acc. 2552); November 1984
(acc. 3486); December 1995 (acc. 5719); December 1998 (acc. 6348);
December 2000 (acc. 6666); January 2008 (acc. 8169)

Cat : LS 12/1995; 12/1998; 4/2001; 1/2008

Records in this collection (with the exception of printed items) are closed for a period of 30 years from the date of the last entry, except by written permission from the District Secretary of the United Reformed Church.

Additional records of the church were purchased at the auction of the Church and remaining Church property in May 1980. These records have been catalogued as D/EZ 66. The relevant sections in this catalogue cross-refer.

Schedule of accessions

Acc. 2523 : 1/2/1-8; 1/3/1-3; 1/4/1-4; 2/1/1-2, 4-18; 2/2/3; 3/1/1-2; 4/1/1-2, 6-11;
4/2/1; 5/1/2-4; 5/2/1,3; 5/3/1-2; 7/1/1-6, 14-16; 7/3/1-2; 8/1/1; 8/3/3-4;
9/2/1/4; 9/2/3/2; 9/2/4; 9/3/1-3; 10/2/2; 10/3; 12/1/1; 12/2/1; 14/2/5-6;
14/8-9, 11, 15

Acc. 2552 : 2/1/3

Acc. 3486 : 2/2/1-2,4; 4/1/3-5; 4/2/2; 5/1/1; 5/2/2; 7/1/7-13; 7/2/1; 8/2/1-3; 8/3/1-2;
9/2/1/1-3; 9/2/2; 9/2/3/1,3; 10/1; 10/2/1; 10/4; 14/1; 14/2/1-4; 14/3-7,10,14

Acc. 5719 : 12/1/2; 14/6

Acc. 6348 : 8/1/2-7

Acc. 6666 : 14/17

Acc. 8169 : 14/18

Some records have been recatalogued. To reconcile former references to this catalogue, please use the concordance below.

Concordance

<u>Former ref</u>	<u>New ref</u>	<u>Former ref</u>	<u>New ref</u>
1	4/1/1	27	3/1/1
2	4/1/2	28	3/1/2
3	2/1/1	29	7/1/2
4	2/1/2	30	7/1/3
5	2/1/3	31	7/1/4
6	2/1/4	32	7/1/5
7	1/2/1	33	7/1/6
8	1/2/2	34	4/1/7
9	1/2/3	35	4/1/11; 4/2/1
10	1/2/4	36	4/1/6
11	1/2/6	37	4/1/8
12	1/2/7	38	4/1/10
13	1/2/8	39	8/1/1
14	2/1/5	40	8/3/3
15	2/1/6	41	5/1/2,3; 5/2/1;
16	2/1/7		5/3/1-2
17	2/1/8	42	1/3/1; 4/1/9;
18	2/1/9		7/1/16; 7/3/2;
19	2/1/10		9/2/1,3,4;
20	2/1/11		14/9,11
21	2/1/12,13	43	1/2/5; 2/2/3;
22	2/1/14		12/1/1
23	2/1/15	44	1/3/2
24	2/1/16		
25	2/1/17		
26	2/1/18		

Introduction

Trinity Congregational Church was formed in 1846 following a secession from Broad Street Chapel by the deacons of that church and their supporters, who had quarrelled with the pastor, the Revd. William Legg. The seceders called themselves “the more intelligent, influential and respectable” members of the congregation. The church was built in 1846, and the first pastor appointed in July 1847. The deacons were the driving force behind Trinity, and unlike most Congregational/Independent churches, Trinity did not have a regular church meeting until 1891, and it was not until that date that deacons were elected for fixed terms. There were daughter-churches at Sulhampstead; at Basildon (founded independently in 1797, but came under Trinity’s wing in 1882; closed c.1939); at Spencer’s Wood (from c.1850); at Burghfield; and at Wokingham Road, Reading (now Park Congregational Church), which was built as Park Institute c.1907.

From the 1960s talks were held with other churches, including Broad Street, concerning possible mergers, but following the failure of these, the church was forced to close in 1979. Junior Church (Sunday School) had ceased in 1978.

Summary

CHURCH ADMINISTRATION : church meeting minutes, 1846, 1890-1979; correspondence, 1964-1972; miscellaneous, 1860-1964.

DEACONS : minutes, 1858-1874, 1881-1884, 1890-1972

ELDERS : minutes, 1972-1979.

COMMITTEES : Management Committee minutes, 1846-1854; School Building Committee minutes, 1856-1858; Entertainment Committee minutes, 1868-1869; Alterations and Additions Committee minutes, 1868-1869; Organ Committee minutes, 1869; General Committee Minutes, 1869; Chapel and School Enlargement Committee minutes, 1872-1876, and papers, 1899; Finance Committee minutes, 1884-1899; Twentieth Century Fund Committee minutes, 1900-1906; Wokingham Road Building Committee minutes, 1906-1907; Bazaar Committee minutes, 1934, Centenary Celebrations Committee minutes, 1946; minutes of joint committee with Broad Street Church, 1964-1965; Finance and General Purposes Committee minutes and papers, 1973-1977.

TREASURER : accounts, 1947-1954; balance sheets, 1962-1965; poor fund accounts, 1892-1936.

CHURCH ORGANISATIONS : Sunday School minutes, 1877; Young People's Committee minutes, 1923-1934; Young People's Institute minutes and papers, 1927-1938; Sunday School teacher's/committee staff meetings minutes, 1947-1978; Sunday School printed material, 1876-1883, 1902; Sunday School papers, 1894, 1971-1978; Society of Young Men programme, 1867; choir programmes, 1905, 1958.

REGISTERS : baptisms, 1916-1977; marriages, 1916-1978.

MEMBERSHIP : registers, 1891-1976; index, 1892-1900; miscellaneous, 1900-1916, 1946-1971.

SERVICE OF THE CHURCH : orders of service, 1895-1907, 1923-1970; certificate of registration as place for religious worship, 1938.

MINISTERS : photographs, n.d.; papers re calls and inductions, 1907, 1923-1924, 1962.

PUBLICATIONS : *Trinity Times*, 1966-1969 (incomplete), March-April 1979.

MISCELLANEOUS : 19-20C, including photograph of the church, mid 20C.

1	CHURCH ADMINISTRATION		
1/2	<u>Church minutes</u>		
	[For minutes of first church meeting, May 1846, <u>see</u> 4/1/1. Regular church meetings were not held before 1891, but for minutes of informal meetings of church members, 1863-1891, <u>see</u> 2/1/2-5.]		
1/2/1	Minutes of church meetings, April 1891-November 1912. (Includes memoranda concerning the changes in church administrative structures, 1890-1891; and press cuttings and correspondence concerning the church's jubilee, 1896, and the building of a daughter church at Spencers Wood, 1902-1903.)	1 vol	1891-1912
1/2/2	Minutes of church meetings, January 1913-January 1939. (Includes accounts of organ fund, April 1914; constitution and invitation to the first meeting of Reading Congregational Church Council, January 1921; constitution of the Young People's Committee [which governed the Sunday School and other church youth organisations], July 1927; correspondence; press cuttings; and special orders of service.)	1 vol	1913-1939
1/2/3	Minutes of church meetings, February 1939-December 1953. (Includes audited accounts, 1938-1941, 1944, and 1950; and church secretary's annual reports, 1944-1945, 1949-1952.)	1 vol	1939-1953
1/2/4	Minutes of church meetings, January 1954-June 1965, including joint church meeting with Broad Street Church, May 1965. (Includes audited accounts, years ending March 1961 and March 1963.)	1 vol	1954-1965
1/2/5/1-48	Minutes of church meetings, June 1965-September 1966. (Includes audited accounts, year ending March 1966.)	1 bdl	1965-1966
1/2/6/1-132	Minutes of Church meetings, November 1966-December 1971. (Includes audited accounts, years ending March 1967-March 1968 and balance sheets, year ending March-1969-1971.)	1 bdl	1966-1971
1/2/7/1-131	Minutes of church meetings, January 1972-April 1976. (Includes balance sheets, years ending March 1972, 1973, 1975; and annual reports of church officers and organisations, 1973-1975.)	1 bdl	1972-1976

CHURCH ADMINISTRATION

Church meeting minutes (cont.)

1/2/8/1-139	Minutes of church meetings, May 1976-April 1979. (Includes annual reports and balance sheets, 1976-1978, and papers concerning talks with Broad Street U.R.C. and King's Road Baptist Church, concerning possible mergers, 1976-1978.)	1 bdl	1976-1979
1/3	<u>General correspondence</u>		
1/3/1/1-23	Correspondence concerning the intended sale of Basildon Congregational Chapel, March 1939-July 1940. (Includes transcript of chapel deed, 1797.)	1 bdl	1939-1940
1/3/1/1-21	Correspondence and papers between Trinity and Broad Street Congregational Churches concerning a proposed merger on one site, June 1964-April 1965.	1 bdl	1964-1965
1/3/3/1-8	Miscellaneous correspondence. (Subjects include church officers and property, and the formation of the United Reformed Church.)	1 bdl	1964-1972
1/4	<u>Papers presented to church meetings</u>		
1/4/1	Notice of special church meeting, 29 November 1860.	1 doc	1860
1/4/2/1-3	Report of special committee appointed to discuss church finances, March 1931.	1 bdl	1931
1/4/3/1-2	Church secretary's annual report.	1 bdl	n.d. [1954]
1/4/4/1-6	Correspondence from persons unable to attend special church meeting to discuss union with Broad Street Church, casting postal votes.	1 bdl	1964

2	DEACONS		
2/1	<u>Minutes</u>		
	[The first volume of minutes appears to be missing.]		
2/1/1	Minutes of deacons' meetings, September 1858- November 1860. (Includes plan and elevation of proposed alterations to the church building, October 1860. Described on the fly leaf as "Minute Book No. 2".)	1 vol	1858-1860
2/1/2	Minutes of deacons' meetings, January 1863- September 1869. (Includes minutes of tea meetings [general church meetings], October 1862-February 1863, and March 1866; correspondence, December 1863-September 1868, and programmes for "Pleasant evenings for the people" [weekly concerts held in the chapel schoolroom], November 1868-February 1869.)	1 vol	1862-1869
2/1/3	Minutes of deacons' meetings, November 1869- December 1874. (Includes minutes of tea meetings, November 1869- April 1872, June 1874; church meetings, June 1873- September 1874; correspondence, 1870-1874; press cuttings re death and funeral of, and obituary of, the Revd. W. Legg, former minister of Broad Street Chapel; annual reports, 1872-1873; sale particulars of a missionary's collection of South Seas "curiosities", 1874; and "Pleasant evenings" programme March 1869, and entertainments programmes March 1872.	1 vol	1869-1874
2/1/4	Minutes of deacons' meetings, January 1881-September 1884. (Includes inventory of schoolroom contents, January 1882; sale catalogue of pictures sold at a bazaar in aid of the Sulhampstead chapel building fund, held at Trinity, March 1881; programme of concert in aid of the same, April 1881; correspondence, October 1881-October 1883; yearbook, 1882; minutes of church meeting October 1883, and annual tea meeting, March 1884; advertisement of opening to public of Whiteknights Park, in aid of building the schoolrooms, August 1855; and programmes of Reading Sunday School Union exhibition, May 1884.)	1 vol	1855, 1881-1884
2/1/5	Minutes of deacons' meetings, April 1890-April 1891. (Includes minutes of church meetings, October 1890- March 1891, and tea meeting, March 1891.)	1 vol	1890-1891

2	DEACONS		
2/1	<u>Minutes</u> (cont.)		
2/1/6	Minutes of deacons' meetings, May 1891-October 1901.	1 vol	1891-1901
2/1/7	Minutes of deacons' meetings, October 1901-January 1908.	1 vol	1901-1908
2/1/8	Minutes of deacons' meetings, February 1908-May 1912. (Includes copy of resolutions of the deacons of Park Institute Church, and minutes of sub-committee concerning the appointment of a pastor, January 1911; and budget, 1912.)	1 vol	1908-1912
2/1/9	Minutes of deacons' meetings, July 1912-December 1915. (Includes minutes of deacons' meetings (finance), July 1914-May 1915, and of the Owen Ridley Memorial Committee, May-June 1915.)	1 vol	1912-1915
2/1/10	Minutes of deacons' meetings, December 1915-April 1921. (Includes minutes of deacons' meetings (finance) May 1916-May 1920; minutes of joint meetings with the deacons of Park, October 1920-January 1921; minutes of the selection committee [to appoint a new pastor], January-May 1921; and draft quarterly statement of accounts, March 1916.)	1 vol	1915-1921
2/1/11	Minutes of deacons' meetings, May 1921-September 1926. (Includes minutes of selection committee, June 1921-May 1922; deacons' meetings (finance), March 1922-March 1923, June 1925-May 1926; and meeting of "deacons and ladies" to reorganise [pastoral] visiting of the congregation, March 1922.) [For minutes 1926-1930, <u>see</u> 4/1/7]	1 vol	1921-1926
2/1/12	Minutes of deacons' meetings, December 1930-June 1941. (Includes minutes of trustees' meeting, November 1939, concerning the requisition by the army of the schoolrooms; and of Basildon chapel trustees' meeting, February 1939.)	1 vol	1930-1941
2/1/13/1-11	Minutes of extraordinary deacons' meeting concerning the misappropriation of church funds by the treasurer, February 1939, and special audit report, March 1939.	1 bdl	1939

2	DEACONS		
2/1	<u>Minutes</u> (cont.)		
2/1/14	Minutes of deacons' meetings, June 1941-July 1948. (Includes papers read before the meeting, concerning the future of the church, 1941-3, and obituary of Helen Lacy, principal of Malvern House School of Reading, and a member of Trinity, Sept. 1944.)	1 vol	1941-1948
2/1/15	Minutes of deacons' meetings, September 1948-May 1955. (Includes report of meeting of the deacons with the finance committee, July 1950.)	1 vol	1948-1955
2/1/16	Minutes of deacons' meetings, June 1955-November 1962. (Includes (at front) list of standard agenda items for each month of the year; minutes of joint meeting with finance committee, October 1961; and correspondence, August 1960-July 1962.)	1 vol	1955-1962
2/1/17	Minutes of deacons' meetings, December 1962-January 1969, and (reversed) special deacons' meetings, January-February 1967. (Includes secretary's report, n.d. [c.March 1965] and order of service for Kendrick School Commemorative Service, May 1965.)	1 vol	1962-1969
2/1/18	Minutes of deacons' meetings, February 1969-September 1972, and of elders' meetings, October 1972-December 1973. (Includes balance sheets, half-years ending September 1970-1971, and draft balance sheet, 1973.)	1 vol	1969-1973
2/2	<u>Miscellaneous</u>		
2/2/1	Letter to the pastor and deacons from J.G. Shepherd, deacon of Upper Basildon Independent Chapel, asking for the chapel to become a branch or daughter church.	1 doc	1881
2/2/2	Letter concerning a gift to the church by Ida Bowsher of £1,500.	1 doc	1960
2/2/3/1-12	Papers concerning a joint working party of Trinity Church deacons and the elders of St Andrew's Presbyterian Church, London Road, Reading.	1 bdl	1965, n.d.
2/2/4	Circular from deacons to church members and daughter churches concerning a missions Thanksgiving Day.	1 doc	n.d. [c.1900-1910]

3 ELDERS

3/1 Minutes

[For minutes 1972-1973, see 2/1/18.]

3/1/1 Minutes of elders' meetings, January 1974-April 1976. 1 vol 1974-1976

3/1/2/1-79 Minutes of elders' meetings, May 1976-April 1979. 1 bdl 1976-1979
(Includes minutes of joint meetings with the deacons of King's Road Baptist Church, March 1978.)

4	COMMITTEES		
4/1	<u>Minutes</u>		
4/1/1	<p>Minutes of meetings of seceders from Broad Street Chapel, February 1846-May 1846, church meeting, May 1846, and meetings of the committee of management, May 1846-August 1847.</p> <p>(Includes account of the secession; copy correspondence, including a printed circular publishing correspondence between the seceders and the Revd. William Legg, minister of Broad Street 1845-1846; signatures of the founding members, March 1846; and list of ministers preaching to the congregation, March 1846-August 1847, with their home town/ church.)</p>	1 vol	1846-1847
4/1/2	<p>Minutes of committee [of management], February 1848-June 1854.</p> <p>(Includes minutes of church meetings, January 1848-July 1848, August 1852-March 1853; committee report concerning the advisability of building a church, January 1848; press cuttings reporting the laying of the foundation stone, September 1848; and (at back) accounts, 1848 and 1853.</p>	1 vol	1848-1854
4/1/3	<p>Minutes of school building committee, February 1856-September 1858.</p> <p>(Includes minutes of congregational tea meeting [church meeting], February 1856; press cuttings reporting the laying of the cornerstone, June 1856, and (at back) accounts, August 1855-July 1860.)</p>	1 vol	1855-1860
4/1/4	<p>Minutes of entertainment committee, November 1868-April 1869.</p> <p>(Includes Pleasant Evenings for the People programmes, November 1868-March 1869; and accounts and vouchers, November 1868-April 1869.)</p> <p>[The committee was established in 1868 to organise a series of weekly concerts entitled "Pleasant Evenings for the People", in aid of the enlargement of the church. These ceased in March 1869. This volume was presented to the church in 1900 by a former committee member.]</p>	1 vol	1868-1869

4	COMMITTEES		
4/1	<u>Minutes</u> (cont.)		
4/1/5	<p>General committee minute and account book. (Includes minutes of alterations and additions committee, November 1868-April 1869; organ committee, March-June 1869; general committee, May 1869, October 1869, and of congregational tea meeting, concerning clearing the debt incurred by the alterations, November 1869; correspondence, January-May 1869; estimate for, and draft agreement to build, new organ, April-May 1869; and accounts of money promised [towards alterations], November 1868-June 1869; secretary's cash accounts, January 1869-March 1870; and organ fund accounts, November 1869-March 1870.)</p> <p>[Presented to the church in 1900 by a former committee member.]</p>	1 vol	1868-1870
4/1/6	<p>Minutes of chapel and school enlargement committee, February 1872-May 1876; a meeting of the seatholders, May 1872; congregational tea meeting, May 1872; and joint meeting of the committee with the deacons, June 1872.</p>	1 vol	1872
4/1/7	<p>Minutes of Finance committee, March 1884-November 1899. (Includes report to church meeting advocating an envelope scheme, June 1884; minutes of special church meetings, June 1884, March 1886-May 1889; accounts of weekly offerings, October-December 1884; list of tenders for alterations to the church, February 1887; accounts of money promised, June 1887, and correspondence, November 1890-January 1891.)</p>	1 vol	1884-1899
4/1/8	<p>Minutes of Twentieth Century Fund committee, April 1900-April 1906, and of the Wokingham Road Building Committee, April 1906-August 1907. (Includes minutes of church meeting, April 1900; statement of accounts, April 1905; and minutes of deacons' meetings, November 1926-November 1930, including joint meetings with representatives of work with young people, April 1927, and deacons' meetings (finance), July-August 1927.)</p> <p>[The Twentieth Century Fund was established in 1900 to raise money to build churches at Spencers' Wood and Wokingham Road, Reading. In 1906, having succeeded only in the former aim, it was replaced by the Wokingham Road Building Committee, which raised money to build Park Institute.]</p>	1 vol	1900-1930

4	COMMITTEES		
4/1	<u>Minutes</u> (cont.)		
4/1/9	Minutes of bazaar general (or executive) committee, April-September 1934; and of centenary celebrations committee, February-April 1946. (Includes press cuttings and final accounts of the bazaar, [November] 1934.)	1 bdl	1934,1946
4/1/10	Minutes of joint committee of Broad Street and Trinity Congregational Churches, concerning their future and possible merger, June 1964-February 1965. (Includes press cuttings, June 1964; reports, July 1964-March 1965; minutes of united meeting of the two churches, January 1965; and letter from the general secretary of the Berkshire, South Oxon & South Bucks Congregational Union, October 1964.)	1 vol	1964-1965
4/1/11/1-32	Minutes of finance and general purposes committee, February 1973-May 1977. [This committee was formed in 1972 by merging two existing committees : Finance, and Fabrics and Maintenance, for which no minutes survive.] [See also 4/2/1.]	1 bdl	1973-1977
4/2	<u>Miscellaneous</u>		
4/2/1/1-51	Finance and General Purposes committee correspondence and papers, April 1973-March 1977. (Includes balance sheet, March 1976).	1 bdl	1973-1977
4/2/2	Enlargement committee circular encouraging the discharge of the deficit incurred in rebuilding.	1 doc	1899

5	TREASURER		
5/1	<u>Accounts</u>		
5/1/1	Poor fund accounts (audited).	1 vol	1892-1936
5/1/2/1-55	Copy audited accounts, year ending December 1947-March 1951, and associated papers. (Includes accounts of Sulhampstead Congregational Church and of subsidiary church organisations, including the Second Reading Sea Scouts; and correspondence concerning the financial arrangements between Trinity and the daughter churches at Sulhampstead and Basildon.)	1 bdl	1947-1951
5/1/3/1-3	Accounts of free will offerings [envelope scheme].	1 bdl	1948-1950
5/1/4/1-8	Accounts of church organisations and daughter churches.	1 bdl	1952-1954
5/2	<u>Statements of accounts</u>		
	[For audited accounts and balance sheets, 1931-1978 (gaps), see also <u>1/2/3-8</u> and <u>4/2/1</u> .]		
5/2/1/1-4	Statements of accounts, January 1947-March 1951.	1 bdl	1947-1951
5/2/2/1,2	Balance sheet, year ending March 1962.	1 bdl	1962
5/2/3/1,2	Balance sheets, years ending March 1963 and March 1965.	1 bdl	1963,1965
5/3	<u>Miscellaneous</u>		
5/3/1	Circular appeal on behalf of the Fox family, former members of the congregation and emigrants to Queensland, Australia.	1 doc	1883
5/3/2/1-4	Draft Sunday School accounts, 1943-1947, and related correspondence.	1 bdl	1948

7	CHURCH ORGANISATIONS		
7/1	<u>Sunday School</u>		
	<u>Minutes</u>		
7/1/1/1-5	Minutes of Sunday School meetings, January-June 1877. (Includes list of [scholars].)	1 bdl	1877
7/1/2	Minutes of Young People's Committee, December 1923-May 1927, and of the [Young Peoples] Institute Committee, November 1927-December 1938. (Includes minutes of annual meetings of the Young People's Institute [held in June] 1927-1938; and constitution of the Young People's Committee, with manuscript annotations.) [The Young People's Committee was responsible for the Church's work among the young. There were two sections : the Children's Department, which comprised the Sunday School and other organisations; and the Young People's Institute which co-ordinated activities and Christian instruction for those over the age of 14. Both departments had a number of sub-committees - Sunday School, Band of Hope, and League of Young Worshippers Sub-committees were part of the Children's Department; while the Bible School, Devotional or Christian Endeavour, Missionary, Social Service and Guild sub-committees were subsidiary to the Young People's Institute. It was established by 1909.]	1 vol	1923-1938
7/1/3	Minutes of Young People's Committee, October 1927-April 1934.	1 vol	1927-1934
7/1/4	Minutes of Sunday School teachers' meetings, January 1947-February 1962. (Includes (at back) correspondence, 1947, 1958.)	1 vol	1947-1962
7/1/5	Minutes of Sunday School teachers' meetings, March 1962-February 1965; quarterly meetings [of all staff], March 1965-May 1968; and committee meetings, April 1965-April 1968.	1 vol	1962-1968
7/1/6	Minutes of Sunday School committee, June 1968-May 1971; quarterly meetings, December 1968-May 1971; and general staff meetings, August 1971-April 1978.	1 vol	1968-1971

7	CHURCH ORGANISATIONS		
7/1	<u>Sunday School</u> (cont.)		
	<u>Miscellaneous</u>		
7/1/7/1,2	Teachers' quarterly engagement lists, July-September 1876 and October-December 1882. [These printed cards listed each teacher's responsibilities on each Sunday.]	1 bdl	1876,1882
7/1/8	Scholar's attendance card (M. Coates).	1 doc	1880
7/1/9/1-8	Quarterly letters, October 1881, April 1882-October 1883. [These printed circulars were given to all Sunday scholars. From 1882 they included lists of scholars attending all, or most, sessions, and missionary society accounts.]	1 bdl	1881-1883
7/1/10	Programme for Sunday Scholars' Exhibition, May 1882.	1 doc	1882
7/1/11/1,2	Circular letter, and accompanying teachers' help sheet.	1 bdl	1883
7/1/12	Letter of resignation of Arthur W. Galpin [as Sunday School teacher], May 1894.	1 doc	1894
7/1/13/1-3	Pamphlets published by the Sunday School Union (containing advice to teachers).	1 bdl	1872, n.d. [c.1870-1900]
7/1/14/1-8	Junior Church annual reports.	1 bdl	1971-1978
7/1/15	Trinity Congregational [Young People's] Institute syllabus and programme, October 1938-March 1939.	1 doc	1938-1939
7/1/16	Pastor's New Year Letter to the children. (Includes accounts of missionary and other collections, 1901).	1 doc	1902
7/2	<u>Society of Young Men</u>		
	[This club met weekly at the church, with a varying programme of lectures, discussions and monthly worship. Some meetings were also open to women.]		
7/2/1	Programme, February-April 1867.	1 doc	1867

7 CHURCH ORGANISATIONS

7/3 Choir

7/3/1	Annual concert programme.	1 doc	1905
7/3/2	“At Home” programme (concert in aid of the Organ Fund.)	1 doc	1958

8	REGISTRATION AND MEMBERSHIP		
8/1	<u>Registers of birth, baptism, marriage, death and burial</u>		
8/1/1	Register of baptisms, July 1916-January 1977, and of marriages, October 1916-July 1928. [The marriage register is the church's record of marriages, but not the official duplicate register; it includes the names, ages, conditions, occupations, residence and father's name of each party, but not their signatures.] [For some additional baptisms, 1940-1978, <u>see</u> 8/3/3]	1 vol	1916-1977
8/1/2	Register of marriages, August 1929-October 1933.	1 vol	1929-1933
8/1/3	Register of marriages, April 1934-September 1941.	1 vol	1934-1941
8/1/4	Register of marriages, December 1941-July 1947.	1 vol	1941-1947
8/1/5	Register of marriages, August 1947-August 1951.	1 vol	1947-1951
8/1/6	Register of marriages, September 1951-December 1957.	1 vol	1951-1957
8/1/7	Register of marriages, March 1958-May 1978.	1 vol	1958-1978
8/2	<u>Membership registers</u> [The first church membership register appears to be missing. 8/2/1 and 2 are numbered "2" and "3" on the front covers and membership numbers start at 1080.]		
8/2/1	Roll of church members, April 1891-January 1946 (members no. 1080-2210). (Includes members' names, addresses, occupations, and notes concerning removal from the roll, 1892-c.1972.)	1 vol	1891-1972
8/2/2	Roll of church members, January 1946-April 1976 (members no. 2211 onward) [not numbered after 2274, November 1950.] (Contents as 8/2/1; notes concerning removal from the roll, 1948-1976.)	1 vol	1946-1976
8/2/3	Index to church rolls. (Arranged alphabetically; includes membership number and address. Compiled in 1892 to include all current members, and updated to 1900.)	1 vol	1892-1900

8 REGISTRATION AND MEMBERSHIP

8/3 Miscellaneous

8/3/1	Book of dismissal forms (stubs only). (Record the transfer of members from Trinity to other Congregational or Free churches, agreed at the church meeting).	1 vol	1900-1916
8/3/2/1-17	Membership transfer certificates, 1946-1947, and 1970- 1971, and applications for membership, n.d. Found loose in 8/2/2].	1 bdl	1946-1971, n.d. [1946-1976]

8 REGISTRATION AND MEMBERSHIP

8/3 Miscellaneous (cont.)

8/3/3/1-16	Baptism certificate stubs, February 1940-June 1978. (Contain less information than the register (8/1/1), but include some baptisms not recorded in the register.)	1 bdl	1940-1978
8/3/4/1,2	Correspondence concerning the transfer of membership of Barbara Mortimer to Tyndale Baptist Church, Reading, May 1964.	1 bdl	1964

9	SERVICE OF THE CHURCH		
9/2	<u>Orders of service</u>		
9/2/1/1-4	Orders of service for Reading Borough services held at the church, November 1895, February 1901, November 1907 and May 1952.	1 bdl	1895-1952
9/2/2	Order of service, Young Men's Service (part of Reading Y.M.C.A. annual old boys' rally), February 1904.	1 doc	1904
9/2/3/1-3	Orders of service for the funerals of Duncan C. Carson, November 1923; Alfred Howard Grigsby, 30 September 1954; and Isabella Clark Kirkwood, 15 April 1970.	1 bdl	1923-1970
9/2/4	Order of service of Christian Fellowship in Education (Institute of Christian Education : Reading and District Association), 22 October 1961.	1 doc	1961
	[For orders of services at other churches, <u>see</u> 14/2/1-6.]		
9/3	<u>Miscellaneous</u>		
9/3/1	Handbill advertising watch-night service to be held on New Year's Eve.	1 doc	n.d. [c.1860]
9/3/2/1-4	Certificate of registration of the church as a place for religious worship, and associated correspondence.	1 bdl	1938
9/3/3	Church covenant (printed).	1 doc	n.d. [c.1963-4]

10	MINISTER		
10/1/1-11	Photographs of ministers. [Some are identified only tentatively, some not at all. Includes photographs of G.S. Reaney, H. Herbert Snell (dated July 1903), Albert Swift and Rob[er]t Teasdale. May also include photographs of Walter Adams, S.W. Kilpin, Wilfred Massey, J. Oates or M. McAdam, and J.F. Stevenson.]	1 bdl	n.d. 19c-20c
10/2/1,2	Papers concerning the possible call to the pastorate of Trinity of the Revd. H.T. Spencer (rejected by the church meeting.)	1 bdl	1907
10/3/1-6	Papers concerning the death of the Revd. Duncan Carson, 1923, and the induction of the Revd. Robert Teasdale, 1924.	1 bdl	1923-1924
10/4/1-53	Papers concerning the call and induction of the Revd. Lawrence Wheeler. (Includes order of service for the induction, October 1962).	1 bdl	1962

12 PUBLICATIONS

12/1 Church magazines

[For church magazines, 1904-1913, 1916-1937 see D/EX 1237.]

12/1/1/1-4 Trinity Times [magazine of Trinity and Sulhampstead Congregational Churches], August 1966, September-October 1968, and December 1969. 1 bdl 1966-1969

12/1/2/1-2 Trinity Times, March-April 1979. 1 bdl 1979
[These final issues of the church magazine include comments on the decision to close the church.]

12/2 Miscellaneous

12/2/1 Programme of services and meetings, winter 1883. 1 doc 1883

[For year books, 1871-1915, see D/EZ 66/1-3.]

14	MISCELLANEOUS		
14/1	Print of the Revd. William Legg [the pastor of Broad Street Chapel whose dispute with the deacons led to the foundation of Trinity].	1 doc	n.d. [late 19c]
14/2/1-6	Miscellaneous orders of service. [See Appendix I for details].	1 bdl	1901-1963
14/3/1-9	Elgin Place [Glasgow] Congregational Church Monthly Notes, October-November 1901, January-February 1902, February, March and November 1904, October 1906 and April 1907.	1 bdl	1901-1907
14/4/1-9	Printed miscellanea. [See Apprndix II for details.]	1 bdl	c.1891-1962, n.d.
14/5	Leaflet advertising church centenary celebrations and services, March 1949.	1 doc	1949
14/6	Photograph of American Supper [part of centenary celebrations].	1 doc	1949
14/7	Photograph of Basil Cooper (1895-1951) [a long-standing church member,] and director of the Reading & Caversham Laundry.]	1 doc	n.d. [1950]
14/8/1,2	Press cuttings (death notice and obituary) of Mary Irene Cooper, widow of Basil Cooper and church member.	1 bdl	1964
14/9/1-3	Manse fund bazaar programmes.	1 bdl	1947-1949
14/10	Photograph of the church.	1 doc	n.d. [mid 20c]
14/11	Every Person Canvass report.	1 doc	n.d. [1958]
14/12	[Number not used.]		
14/13	[Number not used.]		
14/14	Photograph of London Missionary Society pageant.	1 doc	n.d. [1950s-1960s]
14/15	Invitation to church New Year's Eve party and watch-night service.	1 doc	1963
14/16	Press cutting reporting the auction of the church contents, May 1980. [For auction catalogue, <u>see</u> D/EZ 66/5.]	1 doc	1980

14 MISCELLANEOUS

- 14/17 Scrapbook 1 vol 1891-1962
 (Contains press cuttings relating to Trinity and its daughter-churches (Spencers Wood and Park Institute), 1898-1908, 1936, 1946-1954; printed miscellanea re. church activities and organisations and special orders of service, 1891, 1900-1908, 1938-1954, 1962, including annual report of Sunday School, 1891, new year messages to children, 1900-1902, 1905, church calendars, October 1900-October 1901, April 1902, June 1902-June 1903, October-November 1903, programmes for stonelaying ceremonies at Trinity and Spencers Wood, and opening of Spencers Wood Congregational Church, 1902-1903, resolutions proposing a Junior Church membership roll, c.1908, church syllabus [yearbook], 1908-1909, draft constitution of church committees [1908]; and brief history of church, 1946; letter from member Edith Williams refusing payment for work done on pulpit, 1900; letters re Twentieth Century Fund, 1902; and printed sermon by the Revd H Herbert Snell on "The corporation of Reading, 1899.)
[Not to be produced.]
- 14/18/1-2 Photograph of stained glass window in the church in memory of the Revd William George Lawes (1839-1907), a former member of the church and London Missionary Society missionary to Niue and New Guinea, n.d. [20C]; with enlarged scanned image of the same, n.d. [21C]. 1 bdl n.d.
 [When the church was demolished, the windows were removed and preserved, and in c.2007 were placed on display in a special cabinet at Maidenhead United Reformed Church.] [20C-21C]

APPENDIX I

List of orders of service contained in 14/2

1. Funeral service for Kate Emley Snell, wife of the Revd. H.H. Snell [former minister of Trinity], Brixton Independent Chapel, September 1901.
2. Service for the Mayor and Corporation of Reading, King's Road Baptist Chapel, 11 November 1906.
3. Induction of the Revd. George Clamp to the pastorate of Park Congregational Church, Reading, 15 November 1962.
- 4/1,2 Induction of the Revd. Frederick Spriggs to the pastorates of Thatcham, Bucklebury and Woolhampton Congregational Churches, at Thatcham, 28 September 1962.
5. Ordination and induction to the pastorate of Grange Congregational Church, Southcote, of Eileen Southam, 5 October 1963.
6. Induction of the Revd. W.S. Griffiths to the pastorate of Spencers Wood Congregational Church, 8 October 1963.

APPENDIX II

List of items contained in 14/4

1. Reading & District Evangelical Free Church Federation constitution, n.d. [1896]
2. Mrs Mearns' Convalescent Home, Folkestone, prospectus, n.d. [1890s].
3. Dumbartonshire Presbyterial Auxiliary of the Church of Scotland Ladies' Association for Foreign Missions and Zenana Work mission buildings bazaar appeal, [November] 1891.
4. A Dialogue on the 1902 Education Act By Two Schoolmasters, by the Revd. W.J. Spriggs-Smith (Ipswich 1903) [pamphlet opposing the Anglican bias of both church and board schools].
5. Berks, South Oxon & South Bucks Association of Independent Ministers and Churches public [annual?] luncheon menu and toast list, 11 April 1905 [held at Trinity].
6. Berks, South Oxon & South Bucks Association of Congregational Ministers & Churches annual luncheon menu and toast list, 26 March 1907.
7. London Missionary Society (Reading Auxiliary) annual meetings programme, 1921.
8. Congregational Union of England and Wales Annual Assembly declaration of faith, 21 May 1953.
9. Reading & District Sunday School Union festival programme [held at Trinity church] 27 October 1962.