

GLAMORGAN RECORD OFFICE/ARCHIFDY MORGANNWG

Reference code: GB 0214 D217

Title: South Wales Institute of Engineers

Dates : 1857-1990

Level of description: Fonds

Extent and medium: 2.16 cubic metres

Name of creator(s): South Wales Institute of Engineers

Administrative/biographical history

[include the most important information about the organisation, individual, or family that created the archive in relation to the content of the archive]

Archival history

Immediate source of acquisition

South Wales Institute of Engineers, Park Place, Cardiff

Scope and content

Appraisal, destruction and scheduling information

All records which meet the collection policy of the Glamorgan Record Office have been retained.

Accruals

Accruals are not expected.

System of arrangement

Arranged according to description and date.

Conditions governing access

Items containing information on named individuals may be restricted in accordance with the Data Protection Act and Record Office policy.

Conditions governing reproduction

Normal Glamorgan Record Office conditions apply.

Language/scripts of material

English

Physical characteristics and technical requirements

Good to poor condition

Finding aids

Detailed list available.

Existence and location of originals

Not applicable

Existence and location of copies

Not applicable

Related units of description

Not applicable

Publication note

Not applicable

Note

Not applicable

Archivist's note

Compiled by Richard Morgan for the Glamorgan Record Office.

Rules or conventions

This description follows Glamorgan Record Office guidelines based on ISAD(G) compatible cataloguing guidelines for fonds level descriptions used by the Archives Network Wales.

Date of description

July 2008

Minutes and attendances

D217/1/1	Minutes	1901-1908
D217/1/2	Minutes	1908-1914
D217/1/3	Minutes	1914-1919
D217/1/4	Minutes	1919-1925
D217/1/5	Minutes	1925-1930
D217/1/6	Minutes	1930-1934
D217/1/7	Minutes	1934-1938
	[7 vols.]	
D217/1/8	Minutes	1938-1943
D217/1/9	Minutes	1943-1950
D217/1/10	Minutes	1963-1972
D217/1/11	Minutes	1975-1982
D217/1/12	Minutes	1982-1984
D217/1/13	Minutes	1984-1986
	[6 binders]	
D217/2/1	General meetings. Attendance book	1931-1934
D217/2/2	General meetings. Attendance book	1959-1983
	[2 vols.]	
D217/3/1	Institute of Mining Engineers. South-Western Branch minutes	1947-1951
D217/3/2	Institute of Mining Engineers. South-Western Branch minutes	1974-1984
	[2 files]	
	<u>Membership</u>	
D217/4	Members roll book	1857-1926
	[1 vol.]	

SOUTH WALES INSTITUTE OF ENGINEERS**D217**

D217/5/1	Applications for admission as member, associate member, associate, or student	1900-1912
D217/5/2	Applications for admission as member, associate member, associate, or student	1914-1934
D217/5/3	Applications for admission as member, associate member, associate, or student [2 vols.; poor condition]	1940-1945
D217/6/1	Ballot lists of candidates for admission to the institute, declarations to observe rules, etc	1900-1913
D217/6/2	Ballot lists of candidates for admission to the institute, declarations to observe rules, etc	1914-1932
D217/6/3	Ballot lists of candidates for admission to the institute, declarations to observe rules, etc [3 vols.]	1937-1948
D217/40	Ballot lists [1 file]	1950-1951
D217/41	Ballot lists [1 file]	1951-1965
D217/42	Recommendations for election of temporary members [1 file]	1940-1973
D217/7/1	Application membership forms (completed)	1951-1983
D217/7/2	'Old' application membership forms (completed) [2 files]	1950-1982
D217/8/1	Student applications for membership	1952-1982
D217/8/2	Student applications for membership [2 files]	1988-1989

SOUTH WALES INSTITUTE OF ENGINEERS**D217**

D217/43	Certificates of election of student members and members [1 file]	1975-1976
D217/9	Card indexes of federated members, etc; general alphabetical index of members; subscribers; ungraded members in London; in hand ungraded; transfers; associate members; associates; resignations; deaths; struck off; junior section [1 box of cards taken from an index drawer]	c.1950-1972
D217/10/1	Address book	
D217/10/2	Address book (compiled from 1958)	c.1920-c.1964
D217/10/3	Address book [3 vols.] <u>Benevolent Fund</u>	1958-1980
D217/11	Attendance book for general meetings [1 vol.]	1927-1987
D217/12/1	Register of directors or managers	1927-1947
D217/12/2	Register of directors or managers [2 vols.]	1947-1967
D217/13	Journal accounts [1 vol.]	1927-1973
D217/14	Accounts ledger [1 vol.]	1959-1990
D217/15	Member's subscriptions book [1 vol.]	1927-1969
D217/16	Correspondence [1 vol.]	1926-1970

SOUTH WALES INSTITUTE OF ENGINEERS**D217**

D217/44	Reports, accounts, etc [1 file]	1923-1953
D217/17	Accounts journal [1 vol.]	1943-1983
D217/18	Individual accounts ledger [1 vol.]	1956-1971
D217/19	General ledger [1 vol.]	1971-1983
D217/20/1	Cash book	1962-1971
D217/20/2	Cash book [2 vols.]	1972-1983
D217/21	Income tax deductions and payments to Inland Revenue, compiled by E.S. Dowthwaite, secretary [1 vol.]	1944-1973
D217/22	Staff superannuation fund accounts book [1 vol.]	1945-1967
D217/23	Mrs Ward, widow of Thomas Ward, caretaker, in account with the secretary of the SWIE [1 file]	1937-1935
D217/24	Annual reports and statements of accounts [1 file]	1972-1984
D217/25	Rating correspondence and related papers [1 file]	1987-1961
D217/26/1	General correspondence (outgoing). Letters A-B	1935-1937
D217/26/2	General correspondence (outgoing). Letters C-F	1935-1937

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D217/26/3	General correspondence (outgoing). Letters G-J	1935-1937
D217/26/4	General correspondence (outgoing). Letters K-O	1935-1937
D217/26/5	General correspondence (outgoing). Letters P-S [5 files]	1935-1937
D217/27	Correspondence	1963-1965
D217/28	Correspondence [2 files]	1969-1971
D217/29	Accounts and correspondence [1 file]	1978-1983
D217/30/1	Outgoing mail	Nov 1989-Dec 1990
D217/30/2	Outgoing mail	Jan 1991-Dec 1991
D217/30/3	Outgoing mail [3 files]	Jan 1992-Dec 1992
D217/31	Cardiff Engineering Exhibition. Correspondence [1 file]	1933
D217/32	Proposed junior section of the SWIE. Sub-committee to consider question and annual general meeting of junior section. Correspondence, reports, etc [1 file]	1955-1960
D217/33	Papers regarding sub-committee established to consider affiliation and merger including minutes and correspondence, and papers concerning membership [1 file]	1947-1951
D217/34	Papers concerning Engineering Council [1 file]	1982-1989
D217/35	Membership and training [1 file]	1982-1988

SOUTH WALES INSTITUTE OF ENGINEERS**D217**

D217/36	Membership, including centenary brochure, 1857-1957 [1 file]	1957, 1963
D217/37	Statements of accounts [1 file]	1913-1922, 1928-1952
D217/38	Correspondence and other papers regarding Lewis Scholarship prizes [1 file]	1900-1903, 1933, 1940- 1941
D217/39	Correspondence and other papers regarding awards of prizes and scholarships [1 file]	1982-1989
D217/45	Papers regarding merger of Institution of Mining and Metallurgy, Institute of Mining Engineers, and Institute of Mining Electrical and Mining Mechanical Engineers [1 file]	1989-1990
D217/46	Tom Seaman Travelling Scholarship. Applications and correspondence [1 file]	1986
D217/47	Branch rules and correspondence, and other papers [1 file]	1986
D217/48	SWIE and Institute of Mining Engineers, South- Western Branch incorporated with SWIE. Junior section reports, correspondence [1 file]	1960-1974
D217/49	Institute of Mining Engineers. Guide to membership [1 booklet]	1969
D217/50	Catalogue of publications [1 booklet]	c.1972

SOUTH WALES INSTITUTE OF ENGINEERS**D217**

D217/51	SWIE. Catalogue of books in the institute library [1 booklet]	1940
D217/52	Printing plate and block giving view of SWIE library [1 wooden block and plate]	<i>n.d.</i>
D217/54	Plan of South Wales Coalfield by W. Galloway Lists collieries With duplicate [2 paper rolls]	1907
D217/55	Papers regarding financial situation of SWIE, institute plans, disposal of library books [1 file]	1983-1986
D217/56	Copy of deed of variation 1982 with correspondence, papers regarding books, building in Park Place, financial matters, and sale [1 file]	1982, 1986
D217/57	Papers regarding purchase of freehold [1 file]	1922
D217/58	Papers regarding extensions of lease and building by Coal Owners Association to SWIE [1 file]	1937-1938
D217/59	Papers including plans of proposed conversion of SWIE institute, Park Place, Cardiff [1 file]	1970-1971
D217/60	Papers including schedule for fire precautions; electrical repairs; application for fire certificate; application for listed building consent; provision of electrical services; plumbing and heating; specification for supply and erection of electrical materials; schedule of requirements; windows and decorations [1 file]	1965-1980

SOUTH WALES INSTITUTE OF ENGINEERS**D217**

D217/61	List of papers contained in the SWIE Proceedings [1 file]	1937-1954
D217/62	Royal Charter of Incorporation Bye-laws and Regulations of the South Wales Institute of Engineers Re-print 1952 [1 booklet]	1881
D217/63	Sale particulars of institute, Park Place, Cardiff [1 folding card; printed in colour]	1986
D217/64	Applications for Maskell Peace Scholarship [1 file]	1974-1983
D217/65	Resolution passed by SWIE council regarding retired members, with related papers [1 file]	1970
D217/66	Papers concerning annual dinner [1 file]	1987
D217/67	Conversazioni at the National Museum of Wales: reception, invitations, and notices [1 file]	1930-1935, 1945
D217/68	Programme of meetings [1 card]	1972-1973
D217/69	Charter Centenary dinner Dance invitation card [1 card]	1981
D217/70	SWIE. Illustrated acknowledgement of financial assistance towards the cost of the decoration and refurbishment of the refectory [1 paper; printed]	<i>n.d.</i> (after 1957)

SOUTH WALES INSTITUTE OF ENGINEERS**D217**

D217/71	Photograph of members of SWIE, with names [1 photographic print badly stained by damp and mould]	1923
D217/72	Photograph of lecture theatre in the institute [1 photographic print]	<i>n.d.</i>
D217/73	Photograph of exterior of institute, Park Place, Cardiff [1 photographic print]	c.1920
D217/74	Photograph of exterior of institute, Park Place, Cardiff [1 photographic print]	c.1920-1925
D217/75/1, 2	Photograph of exterior of institute, Park Place, Cardiff [1 photographic print and copy]	c.1970
D217/76	Llanharry Iron Ore Mines [1 photographic prints]	1933
D217/77	Plan of South Wales Coalfield Drainage Enquiry Committee, Cardiff, shewing schemes Scale: 1 : 10 560 [1 rolled paper plan]	<i>n.d.</i>
D217/78, 79	Plans and sections to accompany Mr Henry K Jordan's paper in SWIE Proceedings XXVII [2 boxes of rolled paper plans]	1902